

Annual Reports



The Town of Marlow
New Hampshire
For The Year Ending December 31, 1998

and

Marlow School District
For The Year Ending June 30, 1998

ANNUAL REPORTS
of the
TOWNSHIP

In Memory Of



Frances Strickland

January 4, 1925 – April 2, 1998

ANNUAL REPORTS

of the

TOWN OFFICERS

of

MARLOW

New Hampshire

for the year ending

December 31, 1998

and

Marlow School District

for the year ending

June 30, 1998

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PUBLIC NOTICE
ATTENTION ALL MARLOW PROPERTY OWNERS

You are required to file an Inventory of all taxable property owned by you as of April 1, 1999. The town will make all reasonable attempts to distribute the required forms. Should you not receive a form, they can be obtained at the town office. Please be advised that whether or not you receive your form, it is your responsibility to obtain them and file them in a timely fashion. Completed forms are due by April 15, 1999.

PUBLIC NOTICE
ATTENTION ALL DOG OWNERS

New Hampshire Statutes require all dogs to be licensed with the Town Clerk every April. Proof of rabies inoculation must be presented to obtain a license. Failure to license your dog(s) on time will result in a \$1.00 penalty per animal per month after April 30. In addition, court summonses will be issued in June to all owners of unlicensed dogs. This will involve an appearance before a judge and possible fine.

Your timely compliance is encouraged.

JOSEPH N. FEUER
RONALD J. KARVOSKY
GAIL F. PRATT
Board of Selectmen

SELECTMENS' REPORT

This year's Town Report is dedicated to the memory of Frances R. Strickland. Fran spent her entire adult life in Marlow as a devoted wife and mother. In addition to the demands of family in both time and energy, Fran still found the time to admirably fulfill the duties of numerous community positions and public offices. For those of us who were privileged to work with Fran in the administration of town affairs, her interest, enthusiasm and willingness to be involved will not soon be forgotten.

At our last Town Meeting, Fran enthusiastically supported the installation of a chair lift in the Jones Hall to facilitate accessibility to the recently renovated second floor. While Fran was not granted the opportunity to benefit from the device, it has been installed and is fully functional. We are confident that it will afford us many years of use and serve as another reminder of Fran's love and concern for Marlow.

The Jones Hall has also benefited from a complete exterior painting, undertaken financially as a joint venture between the Town and the Historical Society. We now anticipate an ever increasing number of cultural and civic events in this handsome facility. In this vein, this past summer witnessed a concert by Monadnock Music presented to a capacity audience; hopefully a potent of future uses. As part of our efforts to continually maintain and improve this historical landmark, we have replaced the oil furnace in the library with a new unit, which should greatly improve our ability to heat the upstairs hall for winter events. In addition, the old underground oil tank located behind the building has been removed and replaced, as authorized by the last Town Meeting. With the removal of the underground tanks at the highway garage, also accomplished this summer, the Town is now free of old underground tanks. No leakage was revealed at either of these sites. Monitoring of the leakage at the firehouse, however, shall probably remain a long-term procedure.

For many of us, January of 1998 will long remain in our memories as the time of the "Ice Storm." Aside from the devastation to our woodlands, the utter chaos and destruction of roadside trees prompted the granting of Federal disaster relief to the towns and the State. Marlow received a total of \$37,615 to assist our clean-up efforts, cutting and clearing along town roads. Aside from the immediate work required to open roads during the disaster, we engaged tree and chipper services through the summer and fall to cut, clear and dispose of damaged trees and fallen or cut branches. This mission also included the elimination of potential road hazards should a similar storm be experienced in the future. As a result, many of our roads received extensive right-of-way clearing, the benefits of which should be readily apparent to all.

Our Highway Department celebrated the first retirement from the ranks when Bill Mosher, after many years in our service, achieved this milestone. We thank Bill for his efforts on behalf of the community and welcome his replacement, Wallace Weaver, aboard. While Bill is now free to go back to sleep when it snows during the night, he was, never-the-less, part of the tremendous expansion in both equipment and efficiency that occurred over the past 12 years in this town service.

Those who dwell on town roads are all too familiar with our work and equipment. We will note here just two of the major accomplishments during the road repair season of '98. Thirty-six hundred yards of gravel were crushed and applied to the gravel roads and resurfacing of Telephone Road, Greene's Landing and the paved portion of Reed Road occurred in the fall. We propose to crush another thirty-six hundred yards and resurface another paved road or roads in '99. We are currently holding our own in road maintenance. To delay these activities for another year would be ill advised.

Those who travel Church St. are aware of the successful completion of the cemetery wall embankment project during the past summer. The Town thanks the Cemetery Trustees for their efforts in this project. While work yet remains at this site, the urgency and concern for the wall's integrity is now passed.

At any given time, the Town holds various parcels of land invariably obtained through Tax Collector's deeds. While there is always an initial willingness to return such land to the former owners for accrued taxes and related costs, when this does not occur, the Town may dispose of these properties to the Town's best interest. This past year we successfully concluded two such sales. Additionally, we conducted a profitable timber harvest for the Town's benefit on land still available for sale. Please bear in mind that all revenue derived in this manner offsets what we are obliged to raise through taxation. Also, when land is sold by the Town it again becomes taxable; a win-win situation.

As you read through these reports, you will note that there are two Auditor's Reports: one issued by Jonathan Sylvia for 1997 and one issued by Plodzik & Sanderson for 1998. Previous audits were performed by elected auditors, however, action taken at the 1998 Town Meeting eliminated this elected position and authorized the Selectmen to henceforth appoint the Town Auditor. The Selectmen engaged the services of Plodzik & Sanderson P.A. to perform the 1998 audit, which to the best of our knowledge resulted in the first outside professional audit of Town records ever performed. While more expensive than the former arrangement, this method allows for timely inclusion of the results in our Annual Report. As our Town Budget approaches one half million dollars, this is clearly a step forward in town administration, a field which grows ever more complex and involved with each passing year.

Finally, to end on a slightly humorous, though certainly significant note, we were able to reduce the Town's portion of the '98 tax rate by one cent. While most will view this as an insubstantial savings of pennies, it is never-the-less well to remember that in these times of escalating costs of both goods and services, we succeeded in delivering all Town services without any increase in the Town tax rate over the previous year. We are proud of this accomplishment.

As always, this Board thanks the citizens of Marlow for giving us the opportunity to serve you throughout the year.

We urge everyone to read the other committee and board reports and we'll see you at Town Meeting.

Joseph N. Feuer, Chairman

Ronald J. Karvosky

Gail F. Pratt

THE STATE OF NEW HAMPSHIRE

THE POLLS WILL BE OPEN FROM 2:00P.M. TO 7:00P.M.

To the inhabitants of the Town of Marlow in the County of Cheshire, in said State, qualified to vote in Town affairs:

You are hereby notified to meet at Jones Hall in said Marlow on Tuesday, the Ninth Day of March 1999, at Two o'clock in the afternoon (2:00 PM) to act upon the following subjects:

Article 1 - To choose all necessary Town Officers and School Officials for the year ensuing.

Article 2 - To see if the Town will vote to amend the Marlow Building Code (paragraph 5, sub-paragraphs a and b) to eliminate the requirement that the Town Health Officer "approve" state approved septic systems in order to obtain a building permit and to mandate that a state approved septic system must be provided for all waste water disposal.

These amendments simply bring our Code into conformity with current practice and existing state law. A public hearing was held on these proposed amendments on January 11, 1999.

POLLS WILL BE OPEN FROM 2:00 PM TO 7:00 PM

After the votes are counted and the results are announced, the meeting will recess until Saturday, March 13, 1999, when it will reconvene at 10:00 AM in John D. Perkins School to act upon the following subjects:

Article 3 - To see if the Town will vote to raise and appropriate such sums of money as may be necessary to defray Town operating expenses for the year ensuing as set forth in the following budget:

PURPOSE OF APPROPRIATION

GENERAL GOVERNMENT

Executive	\$ 18,136.00
Election, Registration & Vital Statistics	8,858.00
Financial Administration	13,245.00
Revaluation of Property	700.00
Legal Expense	1,000.00
Personnel Administration	18,200.00
Planning and Zoning	800.00
General Government Building	11,700.00
Cemeteries	2,098.00
Insurance	14,500.00

PUBLIC SAFETY

Police Department	12,150.00
Fire Department	12,254.00
Emergency Management	.00
Building Inspection	.00

HIGHWAYS, STREETS & BRIDGES

General Highway Department Expenses	161,830.00
Street Lighting	4,400.00

SANITATION

Solid Waste Disposal	41,600.00
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HEALTH DEPARTMENT

Health Department	1,400.00
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WELFARE

General Assistance	2,076.00
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CULTURE & RECREATION

Library	10,877.00
Parks & Recreation	100.00
Patriotic Purposes	400.00
Conservation Commission	.00

DEBT SERVICE

Principal of Long-Term Bonds & Notes	20,904.00
Interest Expense - Long-Term Bonds & Notes	.00
Interest Expense - Tax Anticipation Notes	1,000.00

OPERATING TRANSFERS OUT

Payments to Capital Reserve Funds:	
Highway Road Equipment	.00
Cemetery Wall	.00

MISCELLANEOUS

Other	.00
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TOTAL APPROPRIATIONS

\$358,228.00

(Memo: Estimated Revenues \$205,109.00)

Article 4 - To see if the Town will authorize the Tax Collector to give a two percent (2%) cash discount on all property taxes that are paid IN FULL within ten (10) days after the date of the tax bill. The Selectmen recommend this article.

Article 5 - To see if the Town will vote to authorize the Selectmen to accept on behalf of the Town gifts, legacies and devises made to the Town in trust for any public purpose, as permitted by RSA 31:19.

Article 6 - Polling hours in the Town of Marlow are now 8:00am to 7:00pm. Shall we place a question on the State Election Ballot to change polling hours so that polls shall open at 11:00am and close at 7:00pm for all regular State Elections beginning in the year 2000.

Article 7 - To see if the Town will vote to raise and appropriate the sum of Five Thousand Dollars (\$5,000.00) to be added to the Heavy Highway Road Equipment Capital Reserve Fund previously established. The Selectmen recommend this appropriation.

Article 8 - To see if the Town will vote to raise and appropriate the sum of Two Thousand Five Hundred Dollars (\$2,500.00) to conduct an engineering study by Clough Harbour Associates to repair the cemetery wall along Church Street and to authorize the withdrawal of Two Thousand Five Hundred Dollars (\$2,500.00) from the Cemetery Wall Capital Reserve Fund created for that purpose. The Selectmen recommend this appropriation.

Article 9 - To see if the Town will vote to raise and appropriate the sum of Five Thousand Dollars (\$5,000.00) to be added to the Cemetery Wall Capital Reserve Fund previously established. The Selectmen recommend this appropriation.

Article 10 - To see if the Town will vote to raise and appropriate the sum of Two Thousand Eight Hundred Dollars (\$2,800.00) to replace the furnace in Jones Hall. The Selectmen recommend this appropriation.

Article 11 - To see if the Town will vote to raise and appropriate the sum of Ten Thousand Dollars (\$10,000.00) as part of its share of \$60,000.00 in grants to be used to assess the Town's needs to mitigate potential fire and safety hazards caused by the ice storm of 1998 and to open Class 6 roads that have been blocked by downed trees and limbs; and to authorize the Selectmen to apply for, contract and accept grants of Federal or State aid or both as may be available and to do all things necessary to carry out the purposes of this appropriation. The Selectmen recommend this appropriation.

Article 12 - To see if the Town will vote to raise and appropriate the sum of Five Thousand One Hundred Twenty Dollars (\$5,120.00) to purchase a snowplow for the Highway Department. The Selectmen recommend this appropriation.

Article 13 - To see if the Town will vote to raise and appropriate the sum of Twenty Eight Thousand Four Hundred Thirty Four Dollars (\$28,434.00) to resurface Town roads with a course of hot mix asphalt. The Selectmen recommend this appropriation.

Article 14 - To see if the Town will vote to raise and appropriate the sum of Four Thousand Eight Hundred Dollars (\$4,800.00) to purchase two new breathing apparatuses for the Fire Department. The Selectmen recommend this appropriation.

Article 15 - To see if the Town will vote to raise and appropriate the sum of Two Thousand Dollars (\$2,000.00) to purchase a computer system with a printer and fax machine. The Selectmen recommend this appropriation.

Article 16 - To see if the Town will vote to appoint the Selectmen as agents to expend from the Heavy Highway Road Equipment Capital Reserve Fund. The Selectmen recommend this appropriation.

Article 17 - To see if the Town will vote to establish a Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of purchasing a new ambulance for the Town and to raise and appropriate the sum of Twenty Five Thousand Dollars (\$25,000.00) to be placed in this fund. The Selectmen do not recommend this appropriation.

Article 18 - To see if the Town will vote to raise and appropriate the sum of One Thousand Five Hundred Seventy Six Dollars and Twenty-Six Cents (\$1,576.26) to help support the work of The Community Kitchen, Inc. in Keene, NH. (By Petition). The Selectmen do not recommend this appropriation.

Article 19 - To act upon other business that may legally come before the meeting.

Given under our hands and seal, this Fifteenth day of February in the year of our Lord, Nineteen Hundred and Ninety-Nine.

SELECTMEN

Joseph N. Feuer

Ronald J. Karvosky

Gail F. Pratt

TOWN OFFICERS 1998

<u>ELECTED POSITIONS</u>		<u>Term Expires</u>
Selectmen	Ronald J. Karvosky	2000
	Gail F. Pratt	2001
	Joseph N. Feuer	1999 (Chair.)
Moderator	John J. Casey, Jr.	2000
Tax Collector	David L. Stewart	1999
Town Clerk	David L. Stewart	1999
Treasurer	Carol J. Stewart	1999
Auditor	Jonathan Sylvia	1999
Supervisors of Checklist	Ann Dallas	2000
	Jeanne Kennedy	1999
	Carol Despres	1999 Appointed
Overseer of Welfare	Joseph Feuer	1999
Sexton	Rupert Thompson, Jr.	1999
Trustees of Trust Funds	Patricia A. Little	2001
	Genevieve S. Ells	2000 (Chair.)
	Charles Warren	1999
Police Chief	Kenneth E. Avery	1999
Advisory Budget Committee	Peter Eisenstadter	2001
	Louis Paturzo	2001
	Charles B. Warren	2000
	John Salo	1999 (Chair.)
	James Strickland	1999
Trustees of Library	Claire Brady	2001 (Treas.)
	Elizabeth Sharp	2001
	Jeannie Merwin	2000
	Jeanne Kennedy	1999 (Chair.)
	Barbara J. White	1999 Appointed
Road Committee	Garry Kenyon	2001
	Thomas F. Foote	2000 (Chair.)
	James Elliott	1999
Trustees of Cemetery	Patricia A. Little	2001 (Sec.)
	Genevieve S. Ells	2000 (Chair.)
	Charles Warren	1999

APPOINTED POSITIONS FOR 1998

Planning Board	James P. Fay	2001
	Susan Sylvia	2001
	John S. Salo	2000
	Carl G. MacConnell	2000
	Joseph N. Feuer, Selectman	1999
	Joseph Baril	1999
	Kenneth Dassau,	1999 (Chair.)
	Dennis Reynolds	Alternate
Zoning Board of Adjustment		
	Gail Pratt	2001
	John J. Casey, Jr.	1999 (Chair.)
	James P. Fay	1999
Emergency Management -	David Smith	Indefinitely
Police Officers -	Shane C. Maxfield	1999
Building Inspection -	Selectmen	
Road Agent -	Hartley Sanders	1999
Fire Chief -	Robert Stewart	1999
Forest Fire Warden -	Thomas Foote	App. by State
Animal Control Officer -	Margaret Llantada	1999
Health Officer -	Victor B. Reno	App. by State
Parks & Recreation -		
Conservation Commission -		
	Robert Sharp III	2000
	Rose E. Foote	Indefinite
Recycling Committee -		
Ballot Inspectors -	John S. Salo - Republican Democrat	
Ashuelot River Committee -		
	John Salo	Indefinitely
	Charles B. Warren	1999

Abstract of Marlow Town Meeting March 14, 1998

Town Meeting was called to order at 10:05 AM on March 14, 1998, by the Moderator in the Perkins School. The Pledge of Allegiance to the Flag was recited first, then the Rev. Batchelder gave the Invocation. Then the Moderator asked for a moment of silence for those who were no longer with us. Moderator announced that the PTA had food and drink for sale in the rear of the room. Thanks was given to all those who helped out during the recent major ice storm. Moderator announced that it was law that there will be NO SMOKING on the school grounds. Finally, Moderator reviewed the Rules of Conduct for Town Meeting.

The results of the election on March 14, 1998, were read by the Moderator who waived the reading of all the votes cast and read only those elected to office.

Article 1 - Election of Officers:

Selectmen	1 for 3 years	Gail F. Pratt
Town Moderator	1 for 2 years	John J. Casey, Jr.
Tax Collector	1 for 1 year	David L. Stewart
Town Clerk	1 for 1 year	David L. Stewart
Town Treasurer	1 for 1 year	Carol J. Stewart
Town Auditor	1 for 1 year	John Sylvia
Supervisor of Checklist	1 for 3 years	Jeanne Kennedy
Overseer of Welfare	1 for 1 year	Joseph N. Feuer
Sexton	1 for 1 year	Rupert Thompson, Jr.
Trustee of Trust Fund	1 for 3 years	Patricia A. Little
Trustee of Trust Fund	1 for 1 years	Charles B. Warren
Police Chief	1 year	Kenneth E. Avery
Advisory Budget Committee	2 for 3 years	Louis N. Paturzo, Jr.
		Peter Eisenstadter
Advisory Budget Committee	1 for 1 year	TIE
		Charles Warren
		James Strickland
Trustee of Library	2 for 3 years	Claire Brady
		Elizabeth Sharp
Trustee of Library	1 for 2 years	Jeannie Merwin
Road Committee	1 for 3 years	TIE
		Garry Kenyon
		James Elliot
Cemetery Trustee	1 for 3 years	Patricia A. Little
Cemetery Trustee	1 for 1 year	Charles B. Warren

Article 2 - To see if the Town will vote to raise and appropriate such sums of money as may be necessary to defray Town operating expenses for the year ensuing as set forth in the following budget:

PURPOSE OF APPROPRIATION

GENERAL GOVERNMENT

Executive	\$ 15,170.00
Election, Registration & Vital Statistics	5,435.00
Financial Administration	10,870.00
Revaluation of Property	1,200.00
Legal Expense	1,000.00
Personnel Administration	9,500.00
Planning and Zoning	200.00
General Government Building	10,700.00
Cemeteries	1,985.00
Insurance	19,000.00

PUBLIC SAFETY

Police Department	14,770.00
Fire Department	12,495.00
Emergency Management	50.00
Building Inspection	.00

HIGHWAYS, STREETS & BRIDGES

General Highway Department Expenses	149,000.00
Street Lighting	4,400.00

SANITATION

Solid Waste Disposal	39,700.00
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HEALTH DEPARTMENT

Health Department	1,500.00
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WELFARE

General Assistance	1,000.00
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CULTURE & RECREATION

Library	10,187.00
Parks & Recreation	100.00
Patriotic Purposes	400.00
Conservation Commission	.00

DEBT SERVICE

Principal of Long-Term Bonds & Notes	20,904.00
Interest Expense of Long-Term Bonds & Notes	.00
Interest Expense of Tax Anticipation Notes	2,000.00

OPERATING TRANSFERS OUT

Payments to Capital Reserve Funds:	
Highway Road Equipment	.00
Cemetery Wall	.00

MISCELLANEOUS

Other	.00
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TOTAL APPROPRIATIONS**\$331,566.00**

(Memo: Estimated Revenues \$173,816.00)

*Motion made and seconded. Discussion. During discussion a motion was made and seconded to amend Article 2 to increase "Election, Registration & Vital Statistics" from \$5,435.00 to \$9,144.00 and increase "General Highway Department Expense" from \$149,000.00 to \$150,000.00 - bring the total budget to \$336,275.00. Amendment was passed by voice vote. **Article 2 - PASSED - voice vote.***

Article 3 - To see if the Town will authorize the Tax Collector to give a two percent (2%) cash discount on all property taxes that are paid IN FULL within ten (10) days after the date of the tax bill. The Selectmen recommend this article.

*Motion made and seconded. Discussion. During discussion a motion was made and seconded to amend Article 3 to give a 3% cash discount. Voice vote on amendment was to close. Ballot vote was taken - 17 in favor of 3% cash discount, 35 in favor of 2% cash discount. Amendment did not pass. **Article 3 PASSED as is - voice vote.***

Article 4 - To see if the Town will vote to authorize the Selectmen to accept on behalf of the Town gifts, legacies and devises made to the Town in trust for any public purpose, as permitted by RSA 31:19. .

*Motion made and seconded. Discussion. **Article 4 PASSED - voice vote.***

Article 5 - To see if the Town will vote to raise and appropriate the sum of Five Thousand Dollars (\$5,000.00) to be added to the Heavy Highway Road Equipment Capital Reserve Fund previously established. The Selectmen do not recommend this appropriation.

Motion made and seconded. Discussion. Article 5 PASSED - voice vote.

Article 6 - To see if the Town will vote to raise and appropriate the sum of Five Thousand Dollars (\$5,000.00) as the Town's share of the cleanup and monitoring costs of pollution at the Fire Station. Such work is required by the New Hampshire Environmental Protection Agency. The Selectmen recommend this appropriation.

Motion made and seconded. Discussion. Article 6 PASSED - voice vote.

Article 7 - To see if the Town will vote to raise and appropriate the sum of Ten Thousand Five Hundred Dollars (\$10,500.00) for the removal of underground storage tanks and installation of new storage tanks, both above ground and underground and to authorize the use of the unexpended funds of Five Thousand One Hundred Twenty Four Dollars (\$5,124.00) from the 1997 appropriations for this purpose (Article 11) with the balance of Five Thousand Three Hundred Seventy Six Dollars (\$5,376.00) to be raised from general taxation. The Selectmen recommend this appropriation.

Motion made and seconded. Discussion. Article 7 PASSED - voice vote.

Article 8 - To see if the Town will vote to raise and appropriate the sum of Twenty-nine Thousand One Hundred Fifty Five Dollars (\$29,155.00) to resurface several Town roads with a course of hot mix asphalt. The Selectmen recommend this appropriation.

Motion made and seconded. Discussion. Voice vote to close. Article 8 PASSED - hand vote - 28 YES, 19 NO.

Article 9 - To see if the Town will vote to raise and appropriate the sum of Three Thousand Dollars (\$3,000.00) to repair or replace the water tank on the Town's M-2 fire truck. The Selectmen recommend this appropriation.

Motion made and seconded. Discussion. Article 9 PASSED - voice vote.

Article 10 - To see if the Town will vote to raise and appropriate the sum of Two Thousand Dollars (\$2,000.00) to install an overhead garage door at the Fire Station. The Selectmen recommend this appropriation.

Motion made and seconded. Discussion. Article 10 PASSED - voice vote.

Article 11 - To see if the Town will vote to raise and appropriate the sum of Ninety Thousand Three Hundred Fifty Two Dollars (\$90,352.00) to purchase a new tractor loader and backhoe, and to authorize the selectmen to trade in the current tractor loader and backhoe for a value of Forty Four Thousand Eight Hundred Fifty Two Dollars (\$44,852.00) to be applied towards the purchase price; and to authorize the withdrawal of Forty Five Thousand Five Hundred Dollars (\$45,500.00) from the Heavy Highway Road Equipment Capital Reserve Fund created for that purpose with the balance to be raised from general taxation. The Selectmen recommend this appropriation.

Motion made and seconded. Discussion. Article 11 DID NOT PASS - voice vote.

Article 12 - To see if the Town will vote to raise and appropriate the sum of Thirty Thousand Dollars (\$30,000.00) for the purpose of clearing town roads of debris left behind from an ice storm: and to authorize the Selectmen to apply for, contract and accept grants of Federal or State aid or both as may be available and to do all things necessary to carry out the purposes of this appropriation. The Selectmen recommend this appropriation.

Motion made and seconded. Discussion. Article 12 PASSED - voice vote.

Article 13 - To see if the Town will vote to raise and appropriate the sum of Seventeen Thousand Five Hundred Dollars (\$ 17,500.00) to paint the exterior of Jones Hall and authorize the receipt of a grant in the amount of Six Thousand Dollars (\$6,000.00) from the Marlow Historical Society Preservation Committee and the balance of Eleven Thousand Five Hundred Dollars (\$ 11,500.00) to be raise from general taxation. The Selectmen recommend this appropriation.

Motion made and seconded. Discussion. Article 13 PASSED - voice vote.

Article 14 - To see if the Town will vote to raise and appropriate the sum of Six Thousand Five Hundred Seventy Five Dollars (\$6,575.00) to repair the cemetery wall along Church Street and to authorize the withdrawal of Six Thousand Five Hundred Seventy Five Dollars (\$6,575.00) from the Cemetery Wall Capital Reserve Fund created for that purpose. The Selectmen recommend this appropriation.

Motion made and seconded. Discussion. Article 14 PASSED - voice vote.

Article 15 - To see if the Town will vote to raise and appropriate the sum of Five Thousand Dollars (\$5,000.00) to be added to Cemetery Wall Capital Reserve Fund previously established. The Selectmen do not recommend this appropriation.

Motion made and seconded. Discussion. Article 15 PASSED - voice vote.

Article 16 - To see if the Town will vote to raise and appropriate the sum of Five Thousand Dollars (\$5,000.00) for the survey of town lines. The Selectmen do not recommend this appropriation.

Motion made and seconded. Discussion. Article 16 DID NOT PASS - voice.

Article 17 - To see if the Town will vote to abolish the position of Town Auditor as an elected official and to grant the Selectmen the authority to appoint the Town Auditor.

Motion made and seconded. Discussion. Motion made and seconded to amend Article 17 to read - "A Certified Town Auditor" in place of "The Town Auditor".

Article 17 PASSED - voice vote.

Article 18 - To see if the Town will vote to raise and appropriate the sum of Eight Thousand Dollars (\$8,000.00) to purchase and install a stairway lift at Jones Hall. (By Petition). The Selectmen do not recommend this appropriation.

Motion made and seconded. Discussion. Article 18 PASSED - voice vote - then a vote by hand was requested: 24 YES, 14 NO - Article 18 PASSED.

Article 19 - To act upon other business that may legally come before the meeting.

911 Numbers were discussed. Motion made and seconded to adjourn the Town Meeting at 3:30 PM..

Submitted by:

David L. Stewart

Marlow Town Clerk

SOURCES OF REVENUE

Source	1998	1999
<u>TAXES</u>	<u>Estimate</u>	<u>Actual</u>
Yield Taxes	\$5,000.00	\$6,860.00
Interest & Penalties on Taxes	21,000.00	18,796.00
Other Taxes	3,000.00	5,002.00
Land Use Change Penalties	.00	.00
<u>INTERGOVERNMENTAL REVENUES</u>		
Shared Revenue - Block Grant	21,000.00	20,307.00
Shared Revenue - Rooms and Meals Tax	4,000.00	9,879.00
Highway Block Grant	38,316.00	38,316.00
Reim. A/C State-Federal Forest Land	1,200.00	1,191.00
NH Office of Emergency Management	25,000.00	37,615.00
Other Reimbursements	.00	28.00
<u>LICENSES & PERMITS</u>		
Motor Vehicle Permits	59,000.00	67,967.00
Dog Licenses	1,300.00	1,476.00
Business Licenses, Permits & Filing Fees	1,000.00	2,226.00
<u>CHARGES FOR SERVICES</u>		
Other	3,000.00	3,089.00
<u>MISCELLANEOUS REVENUES</u>		
Interest on Deposits	4,500.00	11,673.00
PLIT and Workers' Comp Premium Refunds	5,500.00	11,116.00
Sale of Town Property	6,000.00	25,286.00
Sale of Cemetery Plots	.00	.00
Other	6,000.00	11,220.00
<u>OTHER FINANCING SOURCES</u>		
Proceeds - Long Term Notes	.00	.00
Withdrawal - Capital Reserve	6,575.00	6,575.00
<u>TOTAL REVENUES & CREDITS</u>	<u>\$211,391.00</u>	<u>\$295,109.00</u>

BUDGET OF THE TOWN OF MARLOW
January 1, 1998 to December 31, 1998

<u>Purposes of Appropriations</u>	<u>1998 Approved Appropriations</u>	<u>1998 Actual Expenditures</u>	<u>1999 Recommended Appropriations</u>
GENERAL GOVERNMENT			
Executive	\$ 15,170.00	\$ 18,323.00	\$ 18,136.00
Election, Registration & Vital Statistics	9,144.00	11,002.00	8,858.00
Financial Administration	10,870.00	10,571.00	13,245.00
Revaluation of Property	1,200.00	655.00	700.00
Legal Expense	1,000.00	1,347.00	1,000.00
Personnel Administration	9,500.00	17,252.00	18,200.00
Planning and Zoning	200.00	57.00	800.00
General Government Building	10,700.00	12,239.00	11,700.00
Cemeteries	1,985.00	2,055.00	2,098.00
Insurance	19,000.00	13,427.00	14,500.00
PUBLIC SAFETY			
Police Department	14,770.00	9,851.00	12,150.00
Fire Department	12,495.00	12,671.00	12,254.00
Emergency Management	50.00	.00	.00
Building Inspection	.00	.00	.00
HIGHWAY, STREETS & BRIDGES			
General Highway Department Expenses	150,000.00	137,451.00	161,830.00
Street Lighting	4,400.00	4,065.00	4,400.00
Culverts For Resale	.00	.00	.00
SANITATION			
Solid Waste Disposal	39,700.00	38,949.00	41,600.00
HEALTH			
Health Department	1,500.00	1,315.00	1,400.00

WELFARE			
General Assistance	\$ 1,000.00	\$ 103.00	\$ 2,076.00
CULTURE & RECREATION			
Library	10,187.00	10,107.00	10,877.00
Parks & Recreation	100.00	.00	100.00
Patriotic Purposes	400.00	432.00	400.00
Conservation Commission	.00	.00	.00
DEBT SERVICE			
Principal of Long Term Bonds & Notes	20,904.00	17,378.00	20,904.00
Interest Expense - Long Term Bonds & Notes	.00	3,526.00	.00
Interest Expense - Tax Anticipation Notes	2,000.00	.00	1,000.00
CAPITAL OUTLAY			
Transfers to Capital Reserve Funds	10,000.00	10,000.00	10,000.00
Land	.00	.00	.00
Machinery, Vehicles & Equipment	11,000.00	9,500.00	11,920.00
Buildings	19,500.00	19,389.00	2,800.00
Improvements Other Than Buildings	81,230.00	91,356.00	40,934.00
MISCELLANEOUS			
Cemetery Trust Fund	.00	.00	.00
TOTAL APPROPRIATIONS	<u>\$458,005.00</u>	<u>\$453,021.00</u>	<u>\$423,882.00</u>
Less: Amount of Estimated Revenues, Exclusive of Taxes			<u>\$705,109.00</u>
Taxes to be Raised (Exclusive of School & County Taxes)			<u>\$218,773.00</u>

**COMPARATIVE STATEMENT OF APPROPRIATIONS AND EXPENDITURES
AS OF DECEMBER 31, 1998**

	<u>Appropriations</u>	<u>Reimbursement</u>	<u>Total Amt. Available</u>	<u>Expenditures</u>	<u>Under (Over)</u>
	\$		\$	\$	Spent
Executive	15,170.00		15,170.00	18,323.00	(\$3,153.00)
Election, Reg. & Vital Statistics	9,144.00		9,144.00	11,002.00	(1,858.00)
Financial Administration	10,870.00		10,870.00	10,571.00	299.00
Revaluation of Property	1,200.00		1,200.00	655.00	545.00
Legal Expense	1,000.00		1,000.00	1,347.00	(347.00)
Personnel Administration	9,500.00		9,500.00	17,252.00	(7,752.00)
Planning & Zoning	200.00		200.00	57.00	143.00
General Government Building	10,700.00		10,700.00	12,239.00	(1,539.00)
Cemeteries	1,985.00		1,985.00	2,055.00	(70.00)
Insurance	19,000.00		19,000.00	13,427.00	5,573.00
Police Department	14,770.00		14,770.00	9,851.00	4,919.00
Fire Department	12,495.00		12,495.00	12,671.00	(176.00)
Emergency Management	50.00		50.00	.00	50.00
Building Inspection	.00		.00	.00	.00
General Highway Department	150,000.00		150,000.00	137,451.00	12,549.00
Street Lighting	4,400.00		4,400.00	4,065.00	335.00
Solid Waste Disposal	39,700.00		39,700.00	38,949.00	751.00
Health Department	1,500.00		1,500.00	1,315.00	185.00
Welfare General Assistance	1,000.00		1,000.00	103.00	897.00
Library	10,187.00		10,187.00	10,107.00	80.00
Parks & Recreation	100.00		100.00	.00	100.00
Patriotic Purposes	400.00		400.00	432.00	(32.00)
Conservation Commission	.00		.00	.00	.00
Principal/Lng Term Bonds/Notes	20,904.00		20,904.00	17,378.00	3,526.00
Int./Lng Term Bonds/Notes	.00		.00	3,526.00	(3,526.00)
Int. Exp.-Tax Anticipation Notes	2,000.00		2,000.00	.00	2,000.00

Payments to Capital Reserve:					
Heavy Highway Road Equipment	\$5,000.00	\$5,000.00	\$5,000.00	\$.00
Cemetery Wall	5,000.00	5,000.00	5,000.00		.00
Capital Outlays:					
Jones Hall Painting	17,500.00	17,500.00	17,500.00		.00
Removal of Oil Tanks	10,500.00	10,500.00	9,675.00		825.00
Road Resurfacing	29,155.00	29,155.00	29,154.00		1.00
Ice Storm-FEMA Grant	30,000.00	30,000.00	40,952.00		(10,952.00)
Chairlift-Jones Hall	8,000.00	8,000.00	8,000.00		.00
Fire Station EPA Cleanup	5,000.00	5,000.00	5,000.00		.00
Fire Station Garage Door	2,000.00	2,000.00	1,889.00		111.00
Fire Truck Water Tank Repair	3,000.00	3,000.00	1,500.00		1,500.00
Cemetery Wall Repair	6,575.00	6,575.00	6,575.00		.00
	<u>.00</u>	<u>.00</u>	<u>.00</u>		<u>.00</u>
Cemetery Trust Fund	<u>\$458,005.00</u>	<u>\$458,005.00</u>	<u>\$453,021.00</u>		<u>\$4,984.00</u>



PLODZIK & SANDERSON

Professional Association/Accountants & Auditors

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INDEPENDENT AUDITOR'S REPORT

To the Members of the
Board of Selectmen
Town of Marlow
Marlow, New Hampshire

We have audited the accompanying general purpose financial statements of the Town of Marlow as of and for the year ended December 31, 1998 as listed in the table of contents. These general purpose financial statements are the responsibility of the Town's management. Our responsibility is to express an opinion on these general purpose financial statements based on our audit.

Except as discussed in the following paragraphs, we conducted our audit in accordance with generally accepted auditing standards. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

Government Accounting Standards Board Technical Bulletin 98-1, *Disclosures about Year 2000 Issues*, requires disclosure of certain matters regarding the year 2000 issue. The Town of Marlow has included such disclosures in Note 5B. Because of the unprecedented nature of the year 2000 issue, its effects and the success of related remediation efforts will not be fully determinable until the year 2000 and thereafter. Accordingly, insufficient audit evidence exists to support the Town of Marlow's disclosures with respect to the year 2000 issue made in Note 5B. Further we do not provide assurance that the Town of Marlow is or will be year 2000 ready, that the Town of Marlow's year 2000 remediation efforts will be successful in whole or in part, or that parties with which the Town of Marlow does business will be year 2000 ready.

The general purpose financial statements referred to above do not include the general fixed assets account group which should be included in order to conform with generally accepted accounting principles. As is the case with most municipal entities in the State of New Hampshire, the Town of Marlow has not maintained historical cost records of its fixed assets. The amount that should be recorded in the general fixed assets account group is not known.

Town of Marlow
Independent Auditor's Report

In our opinion, except for the effect on the financial statements of the omission described in the preceding paragraph, along with the effects of such adjustments, if any, as might have been determined to be necessary had we been able to examine evidence regarding year 2000 disclosures, as noted above, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the Town of Marlow, as of December 31, 1998, and the results of its operations and the cash flows of its nonexpendable trust funds for the year then ended in conformity with generally accepted accounting principles.

Our audit was made for the purpose of forming an opinion on the general purpose financial statements of the Town of Marlow taken as a whole. The combining and individual fund financial statements listed as schedules in the table of contents are presented for purposes of additional analysis and are not a required part of the general purpose financial statements of the Town of Marlow. Such information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in our opinion, is fairly presented in all material respects in relation to the general purpose financial statements taken as a whole.

Plodzik & Sanderson
Professional Association

January 22, 1999

EXHIBIT A
TOWN OF MARLOW, NEW HAMPSHIRE
Combined Balance Sheet
All Fund Types and Account Group
December 31, 1998

ASSETS AND OTHER DEBITS	Governmental Fund Types		Fiduciary Fund Type	Account Group	Total
	General	Special Revenue	Trust Fund	General Long-Term Debt	(Memorandum Only)
<u>Assets</u>					
Cash and Equivalents	\$ 31,171	\$ 4,180	\$ 212,750	\$	\$ 248,101
Investments	358,237		100,169		458,406
<u>Receivables (Net of Allowances For Uncollectibles)</u>					
Taxes	127,540				127,540
Accounts	9,860				9,860
Prepaid Items	2,442				2,442
<u>Other Debits</u>					
Amount to be Provided for Retirement of General Long-Term Debt				53,748	53,748
 TOTAL ASSETS AND OTHER DEBITS	<u>\$ 529,250</u>	<u>\$ 4,180</u>	<u>\$ 312,919</u>	<u>\$ 53,748</u>	<u>\$ 900,097</u>
 <u>LIABILITIES AND EQUITY</u>					
<u>Liabilities</u>					
Accounts Payable	\$ 10,530	\$	\$	\$	\$ 10,530
Accrued Payroll Benefits	3,253				3,253
Intergovernmental Payable	398,024		108,083		506,107
Other Current Liabilities	1,200				1,200
Capital Leases Payable				53,141	53,141
Compensated Absences Payable				607	607
Total Liabilities	<u>413,007</u>		<u>108,083</u>	<u>53,748</u>	<u>574,838</u>
 <u>Equity</u>					
<u>Fund Balances</u>					
Reserved For Endowments			58,092		58,092
Reserved For Special Purposes			146,744		146,744
<u>Unreserved</u>					
Designated For Special Purposes		4,180			4,180
Undesignated	<u>116,243</u>				<u>116,243</u>
Total Equity	<u>116,243</u>	<u>4,180</u>	<u>204,836</u>		<u>325,259</u>
 TOTAL LIABILITIES AND EQUITY	<u>\$ 529,250</u>	<u>\$ 4,180</u>	<u>\$ 312,919</u>	<u>\$ 53,748</u>	<u>\$ 900,097</u>

The notes to financial statements are an integral part of this statement.

EXHIBIT B
TOWN OF MARLOW, NEW HAMPSHIRE
Combined Statement of Revenues, Expenditures and Changes in Fund Balances
All Governmental Fund Types and Expendable Trust Funds
For the Fiscal Year Ended December 31, 1998

	Governmental Fund Types		Fiduciary Fund Type	Total
	General	Special Revenue	Expendable Trust	(Memorandum Only)
<u>Revenues</u>				
Taxes	\$ 1,081,037	\$	\$	\$ 1,081,037
Licenses and Permits	71,670			71,670
Intergovernmental	107,335			107,335
Charges for Services	3,089			3,089
Miscellaneous	59,295	666	8,585	68,546
<u>Other Financing Sources</u>				
Operating Transfers In	<u>6,575</u>	<u>4,500</u>	<u>10,000</u>	<u>21,075</u>
<u>Total Revenues and Other Financing Sources</u>	<u>1,329,001</u>	<u>5,166</u>	<u>18,585</u>	<u>1,352,752</u>
<u>Expenditures</u>				
<u>Current</u>				
General Government	86,927			86,927
Public Safety	22,522			22,522
Highways and Streets	141,516			141,516
Sanitation	38,949			38,949
Health	1,315			1,315
Welfare	103			103
Culture and Recreation	6,039	4,432		10,471
Debt Service	20,904			20,904
Capital Outlay	120,245			120,245
Intergovernmental	852,873			852,873
<u>Other Financing Uses</u>				
Operating Transfers Out	<u>14,500</u>	<u>—</u>	<u>6,575</u>	<u>21,075</u>
<u>Total Expenditures and Other Financing Uses</u>	<u>1,305,893</u>	<u>4,432</u>	<u>6,575</u>	<u>1,316,900</u>
<u>Excess of Revenues and Other Financing Sources Over Expenditures and Other Financing Uses</u>	23,108	734	12,010	35,852
<u>Fund Balances - January 1</u>	<u>93,135</u>	<u>3,446</u>	<u>123,923</u>	<u>220,504</u>
<u>Fund Balances - December 31</u>	<u>\$ 116,243</u>	<u>\$ 4,180</u>	<u>\$ 135,933</u>	<u>\$ 256,356</u>

The notes to financial statements are an integral part of this statement.

SCHEDULE OF TOWN PROPERTY
As of December 31, 1998

<u>Description</u>	
Jones Hall, Land & Building	\$135,800.00
War Memorial	900.00
Furniture & Equipment	50,000.00
Police Department Equipment and Vehicle	20,000.00
Fire Station Land & Building	70,000.00
Fire Department Equipment and Vehicles	180,000.00
Highway Department Land & Building	30,000.00
Highway Department Equipment and Vehicles	225,000.00
Town Common - Marlow Hill	16,200.00
Town Pound - Route 123	1,300.00
Town Office	56,700.00
Gravel Pit - Washington Road	19,100.00
Property - Miller Road	20,400.00
Property - Gustin Pond Road (Cathers)	9,500.00
Property - Jay Allen Road (Pederson)	3,100.00
Property - Church Street (Goessling)	2,700.00
Property - Sand Pond Road (Galloway)	200.00
Property - Whittemore Road (McNutt)	37,100.00
Property - Cross Street (Benson)	8,700.00
Property - Route 10 North (Kugler)	25,000.00
Property - Newell Pond Road (Helton)	33,900.00
Property - Route 10 North (Dalkas)	25,600.00
Property - Route 10 North (Pollard)	26,900.00
	<u>\$998,100.00</u>

1998 TAX RATE

<u>Tax Rate</u>	<u>1998</u>	<u>1997</u>	<u>1996</u>
Town	\$7.98	\$7.99	\$8.03
County	2.43	2.44	2.63
School	25.24	24.84	24.86
Total	<u>\$35.65</u>	<u>\$35.27</u>	<u>\$35.52</u>

SUMMARY INVENTORY OF VALUATION
As of December 31, 1998

	<u>1998</u>	<u>1997</u>	<u>Increase (Decrease)</u>
Land in Current Use	\$1,048,734.00	\$962,436.00	\$86,298.00
Land, Improved & Unimproved	9,500,000.00	9,700,399.00	(200,399.00)
Buildings	18,534,900.00	18,320,600.00	214,300.00
Public Utilities	870,370.00	870,370.00	0.00
Mobile Homes, Trailers	<u>673,100.00</u>	<u>702,200.00</u>	<u>(29,100.00)</u>
TOTAL (before exemptions)	\$30,627,104.00	\$30,556,005.00	\$71,099.00
Less Exemptions	<u>173,900.00</u>	<u>163,900.00</u>	<u>10,000.00</u>
Net Valuation on which Tax Rate was Computed	<u>\$30,453,204.00</u>	<u>\$30,392,105.00</u>	<u>\$61,099.00</u>

REPORT OF TOWN CLERK/MV AGENT
January 1, 1998 to December 31, 1998

Motor Vehicle	67,686.67
Motor Vehicle - Title	246.00
Motor Vehicle - Decal & Plates	266.00
Dog Licenses & Penalties	1,475.50
Marriage Licenses	90.00
Certified Copies – Vital Records	16.00
Copies	12.00
Filing Fees - Town Offices	8.00
Mail-in Fees	47.00
Bad Check & Bad Check Fee	<u>76.00</u>
Total Remitted to Treasurer:	<u><u>\$69,923.17</u></u>

MARLOW TAX COLLECTOR'S REPORT
Fiscal Year Ended December 31, 1998

	<u>DEBIT</u> <u>1998</u>	<u>1997</u>
Uncollected taxes as of 1/1/98		
Property		\$84,588.22
Land Use Change		
Yield		
Taxes Committed to Collector:		
Property	\$1,084,786.91	35.27
Land Use Change		
Yield	6,860.42	
Utilities	2,502.28	
Added Taxes		
Property		
Overpayments		
Property		
Yield		
Penalties & Costs	3,128.35	10.00
Interest Collected	<u>1,076.20</u>	<u>5,904.19</u>
 TOTAL DEBITS	 <u>\$1,098,354.16</u>	 <u>\$90,537.68</u>
	<u>CREDIT</u>	
Remitted to Treasurer during 1998		
Property	\$991,897.60	\$27,149.35
Land Use Change		922.00
Yield	4,495.45	3,343.06
Utilities	2,502.28	
Interest on Taxes	1,076.20	5,904.19
Discounts Allowed	14,575.11	
Deeded to Town	1,670.97	
Converted to Lien		52,911.62
Penalties & costs	2,452.10	307.46
Abatements Allowed		
Property	3,355.47	
Yield		
Current Levy Deeded		
Overpayments Applied from 1997		
Property		
Uncollected Taxes as of 12/31/98		
Property	73,964.01	
Land Use Change		
Yield	<u>2,364.97</u>	<u>.00</u>
 TOTAL CREDITS	 <u>\$1,098,354.16</u>	 <u>\$90,537.68</u>

SUMMARY OF UNREDEEMED TAXES
For Fiscal Year Ended December 31, 1998

DEBIT
On Levies Of:

	<u>1997</u>	<u>1996</u>	<u>1995</u>
Balance of Unredeemed Taxes as of 1/1/98		\$31,332.43	\$14,436.97
Liens Executed to Town During Fiscal Year	\$52,911.62		
Added Costs			
Interest Collected	<u>1,047.37</u>	<u>3,073.32</u>	<u>3,309.32</u>
TOTAL DEBITS	<u>\$53,958.99</u>	<u>\$34,405.75</u>	<u>\$17,746.29</u>

CREDIT

	<u>1997</u>	<u>1996</u>	<u>1995</u>
Remitted to Treasurer During Fiscal Year			
Redemptions	\$12,193.02	\$11,679.68	\$ 12,781.18
Interest & Cost	1,047.37	2,701.52	3,778.70
Abatements		1,065.60	
Deeded to Town	2,414.32	2,406.19	1,186.41
Unredeemed Taxes as of 12/31/98	<u>38,304.28</u>	<u>16,552.76</u>	<u>.00</u>
TOTAL CREDITS	<u>\$53,958.99</u>	<u>\$34,405.75</u>	<u>\$17,746.29</u>

DETAILED STATEMENT OF EXPENDITURES

AS OF DECEMBER 31, 1998

Executive	\$18,323.44
Election, Registration & Vital Statistics	11,001.68
Financial Administration	10,571.34
Revaluation of Town Property	655.25
Legal Expense	1,347.40
Personnel Administration	17,251.60
Planning & Zoning	56.50
General Government Building	12,239.48
Cemeteries	2,054.97
Insurance	13,427.00
Abatements & Refunds	.00
Police Department	9,850.97
Fire Department	12,671.15
Emergency Management	.00
Building Inspection	.00
General Highway Department	137,450.83
Street Lighting	4,065.18
Solid Waste Disposal	38,948.72
Health Department	1,315.00
Welfare General Assistance	103.07
Library	10,106.50
Parks & Recreation	.00
Patriotic Purposes	431.75
Conservation Commission	.00
Principal - Long Term Bonds & Notes	17,377.43
Interest Expense - Long Term Bonds & Notes	3,526.33
Interest Expense - Tax Anticipation Notes	.00
Payment to Capital Reserve -	
Heavy Highway Road Equipment	5,000.00
Cemetery Wall	5,000.00
Capital Outlays:	
Jones Hall Painting	17,500.00
Removal of Oil Tanks	9,675.00
Road Resurfacing	29,154.00
Ice Storm-FEMA Grant	40,952.41
Chairlift-Jones Hall	8,000.00
Fire Station EPA Cleanup	5,000.00
Fire Station Garage Door	1,889.00
Fire Truck Water Tank Repair	1,500.00
Cemetery Wall Repair	6,575.00
Cemetery Fund	.00
Taxes Bought by Town	52,979.90
County Tax	74,849.00
School District	778,024.00
Overpayment of Taxes	.00
Transfers to Investment Accounts	810,000.00
Total Expenditures	\$2,168,873.90
Less Accounts Payable & Prepaid Expenses	(22,816.20)
Total Selectmen's Orders	<u>\$2,146,057.70</u>

**REPORT OF TOWN TREASURER
For Fiscal Year Ended December 31, 1998**

Tax Collector – David L. Stewart	\$1,136,368.92
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Town Clerk – David L. Stewart	69,923.17
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State of New Hampshire

Highway Block Grant	38,316.32	
Forest Land	1,190.47	
Forest Fire Warden Fees	27.50	
NH Revenue Sharing	20,307.37	
FEMA Grant	37,615.00	
NH Environmental Protection Agency	3,378.15	
Rooms & Meals Tax	<u>9,879.01</u>	
		110,713.82

Permits & Fees

Current Use Fees	111.92	
Carry Permits	90.00	
Building Permits	<u>90.00</u>	
		291.92

Sale of Town Property

Property Deeded by Tax Lien	14,302.00	
Timber Stumpage	8,866.46	
Highway Tractor	1,705.00	
Miscellaneous	<u>1,076.49</u>	
		25,949.95

Services

Copier	16.40
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Reimbursements

Marlow Historical Society	6,000.00	
Advanced Recycling	4,051.05	
Transfer Station - Town of Wash.	1,680.00	
Transfer Station - Sale of Tickets	985.00	
L. E. Weed	505.75	
Miscellaneous	<u>376.08</u>	
		13,597.88

Other

Pinetree Cable	1,491.93	
Keene District Court	<u>120.00</u>	
		1,611.93

Dividends, Interest and Contributions

PLIT Insurance Dividend	3,624.54	
Comp Funds of NH Dividend	0.00	
"Now" Account Interest	1,173.19	
Unemployment Funds of NH	<u>131.33</u>	
		4,929.06

<u>Loan Account</u>		
Loan in Anticipation of Taxes		.00
<u>Investment Accounts</u>		
NH-PDIT	462,000.00	
Others	<u>13,439.35</u>	
		475,439.35
<u>Capital Reserve Funds</u>		
Principal	.00	
Interest	<u>.00</u>	
		.00
Total Receipts		<u>\$1,838,842.40</u>
<u>Summary</u>		
<u>Fleet Bank</u>		
Balance Fleet Bank NH - 1/1/98	\$ 336,985.24	
Total Receipts - 1998	<u>1,838,842.40</u>	
Total	2,175,827.64	
Less Selectmen's Orders	<u>2,146,057.70</u>	
Balance Fleet Bank NH - 12/31/98		\$29,769.94
<u>NH-PDIT</u>		
Balance - 1/1/98	.00	
Deposits	810,000.00	
Interest	10,237.28	
Withdrawals	<u>(462,000.00)</u>	
Balance - 12/31/98		358,237.28
<u>Cheshire County Savings Bank</u>		
Balance - 1/1/98	11,673.05	
Deposits	.00	
Interest	223.62	
Withdrawals	<u>(11,896.67)</u>	
Balance - 12/31/98		0.00
<u>Savings Bank of Walpole</u>		
Balance - 1/1/98	1,144.88	
Deposits	.00	
Interest	16.96	
Withdrawals	<u>(1,161.84)</u>	
Balance - 12/31/98		0.00

Timber Tax Bond-Heino

Balance - 1/1/98	1,396.92	
Deposits	4.00	
Interest	20.84	
Withdrawals	(380.84)	
Withdrawal-Tax Collector	(1,040.92)	
Balance - 12/31/98		<u>0.00</u>

Timber Tax Bond-Hall

Balance - 1/1/98	.00	
Deposits	1,200.00	
Interest	1.10	
Withdrawals	.00	
Balance - 12/31/98		<u>1,201.10</u>

Total Cash Balance - 12/31/98	<u>\$389,208.32</u>
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Carol J. Stewart
Treasurer
Town of Marlow

MARLOW PUBLIC LIBRARY ANNUAL REPORT

On March 2, the Library joined in the celebration of "Read Across America." It marks the birthday of Dr. Seuss and we celebrated with readings of Dr. Seuss books, making "Cat in the Hat" hats, "Thing" badges, balancing games and a cake. It was also a celebration acknowledging the 20th anniversary of our Librarian, Pat Strickland. Our 9th Games Night was held on the 27th.

"Live Free and Read" was the theme of this year's summer reading program. New Hampshire state themes came front and center as participants decorated the Library's interior with trees and birds found in New Hampshire. Bookmarks made from dried flowers and grasses, new license plate and stamp designs and painting stone ladybugs were some of the craft activities offered. We were treated to a performance by UNH's "Blunderland" group and traveled to the American Stage Festival to see "Tom Sawyer". Our 3rd annual Family Picnic ended with rewards and certificates from Toadstool Bookstore and Marlow's Ice Cream Shop for participants. The picnic was made especially poignant by the presentation to the Library of a rocking chair in memory of Franny Strickland by the PTA. Thank you to Donna Chase and Catherine Hebert for helping provide craft activities and to everyone involved in helping make the summer program successful.

In November, the Library and the PTA teamed together to bring the Spring Valley Puppet Theater and the talented Michael Graham to the school for an interpretation of "Jack and the Beanstalk". As always, all community members were invited and we had quite a crowd, including preschoolers from the Orchard School.

Please keep in mind that the Library has access to every library in the state through inter-library loan. If we don't have the book you want, chances are good we can get it for you. Look us up!

Respectfully submitted,
Jeanne Kennedy, Chair
Patricia Strickland, Librarian
Barbara White, Secretary
Claire Brady, Treasurer
Jeannie Merwin, Clerk of Works
Becky Sharp

REPORT OF LIBRARY TREASURER

Cash on hand 1/1/98		\$3,434.18
Town appropriation	\$4,500.00	
Interest (NOW Acct.)	57.81	
Donations, Book Sales, Copier	505.11	
Reimbursements	<u>72.60</u>	
		<u>5,135.52</u>
		\$ 8,569.70
Books & Periodicals	\$ 3,040.57	
Supplies & Postage	510.20	
Telephone	485.43	
Programs	<u>376.49</u>	
		<u>4,412.69</u>
Balance on hand 12/31/98		\$ <u>4,157.01</u>
<u>Petty Cash</u>		
<u>Receipts</u>		
Balance 1/1/98		\$11.65
Fines	15.64	
Book Sales	<u>10.00</u>	
		<u>25.64</u>
		\$37.29
<u>Expenditures</u>		
Supplies	13.00	
Postage	<u>6.40</u>	
		<u>19.40</u>
Balance 12/31/98		\$ <u>17.89</u>

MARLOW VOLUNTEER FIRE DEPARTMENT ANNUAL REPORT

Marlow Fire Department responded to 28 calls in 1998; 4 fewer than 1997. All of the calls were relatively minor.

Chimney Fires	2
Dwelling Fires	1
Other Building Fires	2
Mutual Aid	2
Public Utility	2
Motor Vehicle Accidents	7
Public Assists	3
Cover Assignments	5
False Alarms	1
Hazard Materials	1
Other	2

The Fire Department provided manpower to assist the Highway Department in clearing roads during and after the ice storm in January 1998. Other assistance was provided by The New Hampshire Division of Forests and Lands through FEMA and was coordinated by Fire Department personnel.

We currently have 6 members taking the Fire Fighter Level 1a course. This course is approximately 150 hours of classroom lecture and practical exercises. It is a large commitment for them to take this training and it is very much appreciated. Once they complete this course, it means that every fire fighter in the Fire Department has a minimum of the 1a certification. Very few volunteer fire departments can make that claim.

We do not want your business, so please have a safe 1999.

Respectfully Submitted,
Robert Stewart

Fire Chief

REPORT OF TOWN FOREST FIRE WARDEN AND STATE FOREST RANGER

To aid your Forest Fire Warden, Fire Department and State Forest Ranger, contact your local Warden or Fire Department to find out if a permit is required before doing any open burning. Violations of RSA 227-L:17, the fire permit law and the other burning laws of the State of NH are misdemeanors punishable by fines of up to \$2,000 and/or a year in jail. Violators are also liable for all fire suppression costs.

There are ten Forest Rangers who work for the N. H. Division of Forests and Lands, Forest Protection Bureau. State Forest Rangers are available to assist communities with forest fire suppression, prevention and training programs as well as the enforcement of forest fire and timber harvest laws. If you have any questions regarding forest fire or timber harvest laws please call 271-2217.

There are 2400 Forest Fire Wardens and Deputy Forest Fire Wardens throughout the state. Each town has a Forest Fire Warden and several Deputy Wardens who assist the Forest Rangers with forest fire suppression, prevention, and law enforcement.

The State of New Hampshire operates 15 fire towers, 2 mobile patrols and 3 contract aircraft patrols. This early detection and reports from citizens aid the quick response from the local fire departments. This is a critical factor in controlling the size of wildland fires and keeping the loss of property and suppression costs as low as possible.

1998 Forest Fire Statistics

<u>Causes of Fires Reported</u>		<u>Fires Reported by County</u>	
Smoking	59	Belknap	44
Debris Burning	38	Carroll	89
Campfire	29	Cheshire	67
Power Line	14	Coos	18
Railroad	9	Grafton	43
Equipment Use	24	Hillsborough	232
Lightning	16	Merrimack	108
Children	95	Rockingham	121
OHRV	6	Strafford	64
Miscellaneous	53	Sullivan	<u>12</u>
Unknown	140		
Others	<u>315</u>		
Total Fires	798	Total Fires	798

There were 98 fire permits issued in Marlow during 1998. This is an increase compared to last year. For fire permits and information on burning call 446-3313.

Respectfully submitted
Robert Stewart
Forest Ranger

Thomas F. Foote
Forest Fire Warden

HOME HEALTH CARE AND COMMUNITY SERVICES, INC.
REPORT TO THE TOWN OF MARLOW
JANUARY, 1, 1998 TO DECEMBER 31, 1998
ANNUAL REPORT

In 1998, Home Health Care and Community Services continued to provide home care and community services to the residents of Marlow. The following information represents Home Health Care and Community Services' activities in your community in 1998.

SERVICE REPORT

SERVICES OFFERED

SERVICES PROVIDED

Nursing	92 Visits
Child Health Nursing	0 Visits
Physical Therapy	49 Visits
Speech Pathology	0 Visits
Occupational Therapy	0 Visits
Homemaker	0 Hours
Home Health Aide	11 Visits
Medical Social Worker	2 Visits
Outreach	0 Visits
Nutritionist	1 Visit
Office Visits	0 Visits
Child Health Program	0 Child
Health Promotion Clinics	1 Clinic

Total Unduplicated Residents Served: 15

In addition to the above listed activities, child health clinics, health promotional clinics and telephone consultations were made available to your residents throughout the year. Town funding, in part, supported these additional services.

FINANCIAL REPORT

The actual cost of all services provided in 1998 with all funding sources is projected to be \$12,858.00. These services have been supported by Medicare, Medicaid, other insurances, grants and patient fees. Services that were not covered by other funding have been supported by your town.

For 1998, we request an appropriation of \$750.00 to continue home care services at the current level.

Thank you for your consideration.

HOME HEALTH CARE AND COMMUNITY SERVICES, INC. SERVICES AVAILABLE TO MARLOW RESIDENTS

Home Health Care and Community Services (HCS) offers a variety of services in Marlow. From prenatal care to hospice services, HCS can provide home health and wellness care to residents of all ages and circumstances. Here's just a sampling of HCS services:

Visiting Nurse - A registered nurse can come to the home to provide care after a hospital stay or to treat a chronic illness. Nurses can even make home visits to new mothers who leave the hospital under early discharge programs. Doctor's orders are needed to provide care.

Home Health Aides and Homemakers - Home health aides provide personal care, such as assistance with bathing, dressing and therapeutic exercises to those who are homebound. Homemakers can help with grocery shopping, laundry, light housekeeping and tasks that are essential to help a person to maintain their independence at home.

Well Child Clinic - Physical exams, immunizations, nutrition counseling, and developmental assessments are available to income eligible families with children from newborn to age ten. Immunization clinics are offered to children up to age seventeen, regardless of family income.

Hospice Alliance at HCS is a Medicare certified hospice program supporting terminally ill patients who choose to die in the comfort and dignity of their own home. Care is provided by nurses, home health aides, other health care professionals and volunteers. HCS offers training programs for volunteers in the spring and fall; if you are interested in becoming a volunteer call us!

Community Clinics - A registered nurse is available in Marlow at the Library at various times to check blood pressures for residents of all ages. There is no charge for this service. HCS also offers other services at this clinic in the fall for a minimal fee.

HCS is always happy to answer questions about home care services.

Call us at 352-2253 or 1-800-541-4145
A United Way Agency

MONADNOCK FAMILY SERVICES
CENSUS REPORT
7/1/97 TO 6/30/98
MARLOW

<u>Age</u>	<u>Number</u>
Adults	13
Children	5
Elderly	1

<u>Gender</u>	
Female	11
Male	8

<u>Insurance</u>	
Self-pay	8
Medicare	1
Medicaid	5
Other insurance	5

<u>Totals</u>	
Clients Seen	19
Number of Visits	296
Hours of Service	182

<u>Diagnosis</u>	
Substance Abuse Disorders	1
Mood Disorders	5
Adjustment Disorders	4
Personality Disorders	1
Non-Mental Disorders	3
Other	5

<u>Referral Sources</u>	
Self	15
Law Enforcement/Correction	1
Social/Community Agency	2
Unknown	2

OVERSEER'S REPORT

In recent years, the town has witnessed an ever-increasing number of requests from charitable non-profit agencies for donations through Town Meeting appropriations. While the Overseer and selectmen privately applaud and respect the services that these organizations provide, we do not consider this method of funding a proper use of town tax dollars. Charity may be defined as the free will, voluntary giving by individuals as dictated by their hearts and abilities, or by foundations specifically created for that purpose. The town does not fall into either category. The funds raised and appropriated at Town Meeting should be limited to those necessary to defray town operating expenses. They should be justified, documented and accounted for by the designated officers. They should represent obligations that the town duly incurs for goods and contracted services needed to fulfill its role to the citizens. These expenditures represent tax dollars which many pay with difficulty and most consider excessive. We would be negligent to entertain or encourage expenditures beyond the scope of the above limitations.

All town funds expended for public assistance should be controlled and accounted for by the Overseer. The Town Meeting should not bypass the Overseer's role and assume those duties. As your Overseer, I have attempted to work with some of those agencies that offer non-health related public assistance for which they later bill the town. While I cannot elaborate here, suffice it to say my efforts were unsuccessful. The individuals who receive aid through outside non-profit agencies may or may not qualify for such assistance by the Overseer's statutory limitations. However, until such time as the agencies and the recipients accept the Overseer's official involvement in these cases, the town should not be responsible for funding those agencies or paying for those services.

This position should in no way be construed negatively toward these agencies. The services provided by them benefit many. To various extents, they all receive United Way funding. A few also are included in the Cheshire County budget, since their services benefit the county as a whole. Some receive Federal funding. And, of course, they all accept private donations.

As a citizen, I urge all who wish to increase funding to these non-profit agencies to contribute to them privately, either directly or through United Way. Hold bake sales, solicit your neighbors, volunteer your time and services. The causes they represent are good; the fund raising measures should be appropriate.

Joseph N. Feuer
Overseer of Public Welfare

REPORT OF TOWN AUDITOR

I have performed an audit of the Marlow Town records for the fiscal year ended December 31, 1997. This review was conducted in accordance with appropriate State RSA Regulations. All revenue and expenditures were reviewed to ensure proper recording and approval of funds. Based on the results of this audit, it is my opinion that the accounts of the Town of Marlow represent, fairly and accurately, transactions that have transpired.

The Tax Collector's accounts appeared accurate with all receipts accounted for. Auditor's verification notices were mailed to a sample of property owners who owed taxes at year-end, with no exceptions to Town records noted. The Tax Collector's Report, Form MS-61, did contain one minor discrepancy in that interest and costs collected after lien execution was misrecorded by \$20.81, however the funds turned over to the Treasurer appeared accurate. Also, supporting schedules could not be acquired for liens deeded to the municipality amounting to \$1,849.13 over a three year period. I again recommend that the Tax Collector maintain tapes or schedules to verify and support each line item recorded on the Tax Collector's Report, Form MS-61.

The Town Clerk's accounts appeared accurate with all motor vehicle permits, titles, marriage licenses, and dog licenses accounted for. Revenues were turned over to the Treasurer in a timely fashion.

The Treasurer's accounts appeared accurate with all expenditures properly approved and invoiced. Revenues were received and deposited in a timely fashion. Again, I recommend the Selectmen adopt a policy to ensure that Road Agent payrolls consistently contain signatures of individual employees. Further, I recommend that an internal controls policy be adopted and documented to ensure that all processes provide for a proper segregation of duties along with effective controls over cash and assets.

Records of the Library Trustees accounts were examined and appeared to be in good order. I recommend that bank reconciliations be performed on a monthly basis. The Trust Fund accounts, including the Cemetery Trustees, were examined and appeared to be in good order with all transactions accounted for.

I recommend that the Trustees adopt and review an investment policy to maximize Town assets and to remain in compliance with RSA 31:25.

Jonathan G. Sylvia
Town Auditor
August 25, 1998

REPORT OF MARLOW AMBULANCE SQUAD

The Marlow Ambulance Squad would like to thank everyone who donated to our service this past year. As in the past twenty some odd years of being here in Marlow, the ambulance is still a donation run service. We DO NOT charge anyone or any town for our services. We receive no budget from the Town of Marlow or the Marlow Fire Department. All money received is in donations only.

We are not paid for our time, gas mileage or compensated for any calls that the Marlow Ambulance goes to. We are 100% VOLUNTEER, donations run our service, which is one of a few left in the State. The donations that we received this year went to help with the following:

Equipment	\$2,141.00
Training	1,317.00
Vehicle Maintenance	379.00
Fuel	353.00
Radio Maintenance	245.00
Postage/Box Rental	100.00
Donations	50.00

Total expenses for the year were \$4,585.00. That was all made possible from donations from you.

The number of calls for 1998 was as follows:

<u>Town</u>	<u>Transports</u>
Marlow	34
Alstead	1
Lempster	38
Gilsum	22
Stoddard	11

We would like to say THANK YOU to the Towns of Alstead, Gilsum, Lempster, Stoddard and Washington for their assistance and donations for the year of 1998.

Respectfully Submitted,
Loretta E. Hull
Marlow Ambulance
Captain/President

TRUSTEES OF TRUST FUNDS CEMETERY TRUSTEES

ANNUAL REPORT

1998 was a busy year for your Cemetery Trustees. After opening bids for Phase I (building a berm) of the Village Cemetery Stone Wall repair, Land Contractors of Stoddard was the lowest bidder. We followed up by interviewing them as well as checking 3 references and their insurance coverage, etc. When everything proved to be satisfactory, we awarded them the job and as soon as weather permitted work began and was completed in a timely fashion by our Memorial Day services in May.

Your Trustees have been meeting at least monthly to investigate and prepare for Phase II, the actual rebuilding of the wall itself. After much deliberation we felt we needed some expertise on building a 300 foot dry stone wall. We met with and engaged Clough Harbour Associates, an engineering, surveying and landscape architectural company in Keene to assist us on this project. They conducted a topographical survey, wrote specifications for us, drew blueprints, prepared our request for bids, and will participate in evaluating bids. They guided us through the many details associated with the project. As of this writing, we plan to open bids on January 20th and selection of a builder may be made. As you read further you will note we have two warrant articles to present and we beg your support to rebuild our historical stone wall.

As in the past several years, our investments of various trusts including cemetery, school, library as well as Capital Reserve funds continue to grow. All monies are managed by the Trust Division of New London Trust Company based in New London, New Hampshire.

In March, Chuck Warren will be running for re-election as a Trustee and we urge you to continue his tenure. His contributions have been invaluable and his participation continues to aid us in our decision making process. We also thank the Selectmen for their guidance and support.

In 1998, the Trustees made a decision to delay any work on the West and Sargent Cemeteries until we've completed the Village Cemetery Stone Wall which has been very time consuming. We hope to resume those projects next year.

We appreciate your continued support and are always eager to answer any questions you may have.

Respectfully Submitted,

Genevieve Ells, Chair for the
Trustees of Trust Funds and the Cemetery Trustees
Patricia A. Little
Charles B. Warren

REPORT OF THE TRUSTEES OF TRUST FUNDS FOR FISCAL YEAR ENDED DECEMBER 31, 1998

Name of Fund	Balance 1/01/98	New Funds	Gains Losses	Expended	Balance 12/31/98	Income Losses	Expended	Balance Income 12/31/98
<u>Cemetery</u>								
Common Trust #1	\$29,149.42	\$375.00	(\$77.12)	\$.00	\$29,447.30	\$1,448.09	(\$1,772.00)	\$2,315.73
George E. Reed	219.34	.00	(.58)	.00	218.76	116.29	.00	2,416.83
Amos Russell Lot	108.80	.00	(.29)	.00	108.51	54.40	.00	61.95
Waldo & Marian Perkins	1,096.67	.00	(2.90)	.00	1,093.77	1,481.41	.00	1,600.66
West Cemetery Trust	2,193.35	.00	(5.80)	.00	2,187.55	1,388.57	(113.00)	1,439.23
Sargeant Road Trust	2,193.35	.00	(5.80)	.00	2,187.55	238.50	.00	3,201.31
<u>Library</u>								
C. B. Howard	54.83	.00	(.15)	.00	54.69	2.83	.00	8.90
Irene & Waldo Russell	22,898.81	.00	(60.58)	.00	22,838.23	2,395.23	.00	31,275.02
Perkins New Library	.00	.00	(.00)	.00	.00	.00	.00	.00
<u>School</u>								
ASA Way	490.76	.00	(1.30)	.00	489.46	54.38	.00	79.69
Fred P. Whittemore	1,760.34	.00	(4.66)	.00	1,755.69	195.07	.00	285.77
School Fund	1,102.43	.00	(2.92)	.00	1,099.51	122.17	.00	178.96
TOTALS	\$61,268.12	\$375.00	(\$162.10)	\$.00	\$61,481.02	\$4,664.20	(\$1,885.00)	\$42,864.01
<u>Capital Reserve Funds</u>								
Heavy Highway Road	\$40,281.69	\$5,000.00	\$259.82	\$.00	\$45,541.51	\$2,737.79	\$0.00	\$17,056.00
Equipment								
School Expendable								
Trust/Over Budget								
Tuition Expenses	44,935.97	51,084.63	550.95	.00	96,571.55	3,733.01	.00	11,511.08
Cemetery Wall	10,045.31	5,000.00	48.60	(6,575.00)	8,518.91	535.25	.00	1,091.57
TOTALS	\$95,262.97	\$61,084.63	\$859.37	(\$6,575.00)	\$150,631.97	\$7,027.12	\$.00	\$29,658.65

REPORT OF THE MARLOW HISTORICAL SOCIETY PRESERVATION COMMITTEE

As the Marlow Historical Society's Preservation Fund folds its tent and steals silently into the night, we pause to review the accomplishments of our three-year term. What began as a small committee of the Historical Society blossomed to encompass the entire town. Here is a list of our joint preservation achievements, some paid for by Preservation Fund money, some by the Town through taxes, and some by the owners of the buildings.

Jones Hall

The roof and cupola were repaired
The exterior of the Hall was painted and repaired by a preservation specialist
The entire electrical work was brought up to code
The theater was replastered and repaired
The antique chandelier was restored and hung
A handicapped chairlift was installed

Odd Fellows Hall

The exterior of the building was painted and shutters were re-hung
The electrical work was brought up to code
The second floor meeting room was replastered and painted
New staircases were built and installed

United Methodist Church

The exterior of the building was painted
The roof and cupola were repaired
The supporting beams at the West End of the building will be replaced

Other Improvements

The exterior of the Chapel was painted
The fence along Tinshop Pond was painted
Flower gardens were planted in front of all the buildings in the village

All these achievements were celebrated last August with the official re-opening of the Jones Hall auditorium with a concert by Monadnock Music, sponsored by PC Connection. Prior to the concert, a sumptuous dinner was served at the Christmas Trees Inn. Pat Gallup graciously opened the building for our use and provided champagne and sparkling cider, as well. It was a magical evening. All of our efforts were richly rewarded by the smiling faces of the packed house at the concert.

And so, we pass the torch, and look forward to an ever more radiant town in the next century. With great pride and many thanks to all.

Respectfully Submitted,
Lydia Stevens, Chair

VITAL STATISTICS 1998

BIRTHS

<u>Name</u>	<u>Date</u>	<u>Parents</u>	<u>Place of Birth</u>
Lauren Jane	01/29/1998	Maura Halaquist Robert Halaquist	Keene, NH
Cassidy Rose	01/30/1998	Stephanie Tickner Jeffrey Tickner	Peterborough, NH
Frances Grace	03/05/1998	Shelli Silk Huntley Daniel Huntley	Peterborough, NH
Anna Brown	06/05/1998	Jennifer Brown Bradley Hubbard	Keene, NH
Sydney Rose	07/03/1998	Heather Bellimer Frederick Bellimer Jr.	Peterborough, NH
Lauren Alling	11/09/1998	Jane MacLachlan Trevor MacLachlan	Keene, NH
Dorinda Rose	11/12/1998	Kim EwellLindley Larry EwellLindley	Lebanon, NH
Amaryllis Eve	11/12/1998	Kim EwellLindley Larry EwellLindley	Lebanon, NH

MARRIAGE

<u>Name</u>	<u>Date</u>	<u>Residence</u>
Linda Ann Venne Jacob John Phillip Trudelle	06/27/1998	Marlow, NH Harrisville, NH
Linda A. Roy Edward I. Neathawk	06/27/1998	Marlow, NH Marlow, NH
Elke Karen Christoffersen Bryan Patrick Kelliher	7/25/1998	Marlow, NH Marlow, NH
Andrea F. Brown Rupert W. Thompson Jr.	08/22/1998	Marlow, NH Marlow, NH
Leslie A. Howard Randy J. Minns	09/05/1998	Marlow, NH Marlow, NH

DEATHS

<u>Name</u>	<u>Date</u>	<u>Place</u>
Bruce Alexander Nelson	03/03/1998	Keene, NH
France Ruth Strickland	04/02/1998	Keene, NH
Mary E. Thompson	07/13/1998	Lebanon, NH
Clifton Averill Richards	11/16/1998	Marlow, NH

OFFICERS, AGENTS AND EMPLOYEES OF THE MARLOW SCHOOL DISTRICT

Joseph Scharf, Chair Term Expires 1999
 Arthur E. Andreasen Term Expires 2000
 Robert C. Batchelder Term Expires 2001
 Kenneth R. Dassau Term Expires 1999
 William J. Rescsanski Term Expires 1999

N.H. SCHOOL ADMINISTRATIVE UNIT 29 ADMINISTRATION

Phillip G. McCormack, Ed.D. Superintendent of Schools
 Thomas J. Kane Assistant Superintendent for Towns
 Paul L. Bartolomucci Assistant Superintendent for Keene
 Deane B. Haskell Assistant Superintendent for Business
 Patricia Trow Parent Manager of Personnel Services
 Bruce Thielen Director of Special Education

STAFF

Richard Brewer Teaching Principal/Grades 5-6
 Gayle Reynolds Secretary/Classroom Aide
 Sandy Cunningham Kindergarten/Title I Math
 Lisa Durr Grades 3-4
 Jeanne Kennedy Music/Title I Reading
 Susan Kennedy Special Education
 Linda LaMothe Art
 Amanda Shepherd Guidance Counselor
 Paul Simpson Physical Education
 Peg Wyman Grades 1-2
 Arthur Covell Special Education Aide
 Holly Dudak Classroom Aide
 Beth Glidden Special Education Aide
 Cheryl Evans Speech Therapist
 Carol Lady Nurse
 Alice Bada Cook
 Thomas Loll Custodian
 Austin Carr Maintenance

OFFICERS

Norman Feuer Moderator
 Gladys Foote Treasurer
 Barbara Briggs Clerk
 Plodzik & Sanderson Auditor

ENROLLMENTS

Elementary: Kindergarten - 11, Grade 1 - 9, Grade 2 - 8, Grade 3 - 10, Grade 4 - 7,
 Grade 5 - 10, Grade 6 - 4; totalling 59 pupils
 Middle School: Grade 7 - 17, Grade 8 - 3; totalling 20 pupils
 High School: Grade 9 - 9, Grade 10 - 9, Grade 11 - 13, Grade 12 - 7; totalling 38 pupils
TOTAL ALL PUPILS: 117

COMPLIANCE STATEMENT

This school district receives federal financial assistance. In order to continue receiving such federal financial assistance, this school district will not discriminate in their educational programs, activities or employment practices on the basis of race, language, sex, age, or handicapping condition, under the provisions of Title IX of the 1972 Educational Amendments; Section 504 of the Rehabilitation Act of 1973.

Complaints regarding compliance with Title IX regulations should be submitted in writing to the Title IX liaison for School Administrative Unit 29, the Personnel Manager, 34 West Street, Keene, New Hampshire.

Complaints regarding compliance with Rehabilitation Act of 1973 - Section 504 should be submitted in writing to the Director of Special Education, 34 West Street, Keene, New Hampshire.

*Phillip G. McCormack, Ed.D.
Superintendent of Schools*

STATE OF NEW HAMPSHIRE

SCHOOL WARRANT

To the inhabitants of the school district in the Town of Marlow qualified to vote in District affairs:

You are hereby notified to meet at the Town Hall in the Town of Marlow on the 9th day of March, 1999, between the hours of 2:00 p.m. and 7:00 p.m. to act upon the following article:

ARTICLE 1. To choose all necessary school district officers:

Two members of the school board for the ensuing three years
One member of the school board for the ensuing two years
A moderator for the ensuing year
A clerk for the ensuing year
A treasurer for the ensuing year from July 1, 1999

Given under our hands at said Marlow, this 24th day of February, 1999.

*Joseph Scharf, Chair
Arthur E. Andreasen
Robert C. Batchelder
Kenneth R. Dassau
William J. Rescsanski*

SCHOOL WARRANT

To the inhabitants of the school district in the Town of Marlow qualified to vote in District affairs:

You are hereby notified to meet at the John D. Perkins, Sr. Elementary School in said District on the 11th day of March, 1999, at 7:00 p.m. to act upon the following articles:

- ARTICLE 1: To hear the reports of agents, auditors, committees, or officers chosen, and to pass any vote relating thereto.
- ARTICLE 2: To see if the District will vote to raise and appropriate up to \$50,000.00 to fund the tuition trust fund established in 1993 with any unencumbered funds, if any, remaining on hand at the end of the fiscal year ending June 30, 1999, or to take any other action in relation thereto. *(The Marlow School Board recommends approval of this Article.)*
- ARTICLE 3: To see what sum of money the District will vote to raise and appropriate for the support of schools, for the salaries for school district officials and agents, and for the statutory obligations of the District, or to take any other action in relation thereto. *(The Marlow School Board recommends approval of the sum of \$989,499.00.)*
- ARTICLE 4: To transact any other business which may legally come before the meeting.

Given under our hands at said Marlow, this 16th day of February, 1999.

Joseph Scharf, Chair
Arthur E. Andreasen
Robert C. Batchelder
Kenneth R. Dassau
William J. Rescsanski

MARLOW SCHOOL DISTRICT

1999/2000 PROPOSED BUDGET

Expense Accounts

	1997/98 ACTUAL	1998/99 BUDGET	1999/2000 PROPOSED	1998/99 to 1999/2000 \$ Change	% Change
REG INSTRUCTION (1100)					
Salaries	\$141,513	\$143,923	\$136,536	(\$7,387)	-5.13%
Fringe Benefits	\$36,520	\$39,307	\$40,823	\$1,516	3.86%
Professional Services	\$602	\$1,750	\$1,500	(\$250)	-14.29%
Summer Program	\$0	\$1,000	\$720	(\$280)	-28.00%
KMS & KHS Tuitions	\$360,377	\$371,290	\$369,196	(\$2,094)	-0.56%
Student Field Trips	\$940	\$1,000	\$1,000	\$0	0.00%
Materials	\$4,243	\$5,513	\$5,792	\$279	5.06%
Books & Periodicals	\$2,236	\$3,161	\$3,392	\$231	7.31%
New Equipment	\$4,337	\$5,744	\$6,237	\$493	8.58%
Replacement Furniture	\$0	\$2,000	\$0	(\$2,000)	-100.00%
Foreign Language Program	\$0	\$0	\$4,000	\$4,000	100.00%
Totals	\$550,768	\$574,688	\$569,196	(\$5,492)	-0.96%
SPECIAL ED (1200)					
Salaries	\$37,940	\$38,784	\$46,450	\$7,666	19.77%
Fringe Benefits	\$10,312	\$10,969	\$8,669	(\$2,300)	-20.97%
Professional Services	\$5,851	\$2,800	\$6,000	\$3,200	114.29%
KMS & KHS Tuitions	\$41,280	\$55,472	\$54,009	(\$1,463)	-2.64%
Tuitions Out-of-Dist.	\$38,760	\$37,367	\$45,401	\$8,034	21.50%
Materials	\$325	\$250	\$420	\$170	68.00%
Books & Periodicals	\$312	\$400	\$400	\$0	0.00%
Equip/Furniture	\$161	\$600	\$600	\$0	0.00%
Totals	\$134,941	\$146,642	\$161,949	\$15,307	10.44%
GUIDANCE SERVICES (2120)					
Salaries	\$2,219	\$2,750	\$2,753	\$3	0.11%
Fringe Benefits	\$191	\$232	\$230	(\$2)	-0.86%
Eval & Placement	\$6,219	\$6,400	\$5,800	(\$600)	-9.38%
Guidance Materials	\$0	\$200	\$200	\$0	0.00%
Totals	\$8,629	\$9,582	\$8,983	(\$599)	-6.25%
HEALTH SERVICES (2130)					
Salaries	\$2,649	\$4,240	\$4,130	(\$110)	-2.59%
Fringe Benefits	\$224	\$232	\$345	\$113	48.71%
Nurses Mileage	\$0	\$50	\$0	(\$50)	-100.00%
Health Supplies	\$131	\$300	\$300	\$0	0.00%
Totals	\$3,004	\$4,822	\$4,775	(\$47)	-0.97%

Expense Accounts (continued)

	1997/98 ACTUAL	1998/99 BUDGET	1999/2000 PROPOSED	1998/99 to 1999/2000 \$ Change	% Change
PSYCHOLOGICAL SERVICES (2140)					
Counseling Services	\$1,122	\$3,240	\$1,000	(\$2,240)	-69.14%
Totals	\$1,122	\$3,240	\$1,000	(\$2,240)	-69.14%
SPEECH SERVICES (2150)					
Speech Services	\$12,299	\$20,000	\$20,000	\$0	0.00%
Supplies	\$0	\$0	\$200	\$200	100.00%
Totals	\$12,299	\$20,000	\$20,200	\$200	1.00%
CURRICULUM & STAFF DEVELOPMENT (2210)					
Salaries & Benefits	\$0	\$1,990	\$1,328	(\$662)	-33.27%
Course Reimbursement	\$1,457	\$1,925	\$1,800	(\$125)	-6.49%
Workshops/Seminars	\$1,239	\$1,800	\$1,800	\$0	0.00%
New Curriculum Materials	\$0	\$0	\$4,000	\$4,000	100.00%
Totals	\$2,696	\$5,715	\$8,928	\$3,213	56.22%
MEDIA SERVICES (2220)					
Media Membership	\$362	\$319	\$330	\$11	3.45%
Repairs to Equipment	\$558	\$600	\$600	\$0	0.00%
Library Supplies	\$325	\$200	\$200	\$0	0.00%
Library Books	\$3,382	\$4,000	\$5,027	\$1,027	25.68%
Totals	\$4,627	\$5,119	\$6,157	\$1,038	20.28%
SCHOOL BOARD/SAU (2310/2320)					
Salaries	\$1,770	\$2,260	\$3,760	\$1,500	66.37%
Fringe Benefits	\$135	\$166	\$166	\$0	0.00%
Legal & Audit	\$1,935	\$3,200	\$5,000	\$1,800	56.25%
Liability Insurance	\$4,333	\$4,400	\$0	(\$4,400)	-100.00%
Treasurer's Expense	\$228	\$200	\$250	\$50	25.00%
School Board Expense	\$412	\$1,000	\$1,000	\$0	0.00%
School Board Assn.	\$1,500	\$1,500	\$1,500	\$0	100.00%
SAU #29	\$30,316	\$30,396	\$30,992	\$596	1.96%
Totals	\$40,629	\$43,122	\$42,668	(\$454)	-1.05%
SCHOOL ADMINISTRATION (2400)					
Salaries	\$15,751	\$16,424	\$16,868	\$444	2.70%
Fringe Benefits	\$2,221	\$2,058	\$2,083	\$25	1.21%
Management Development	\$1,395	\$1,585	\$1,585	\$0	0.00%
Criminal Records Ck	\$0	\$160	\$160	\$0	100.00%
Telephone	\$1,398	\$1,600	\$1,600	\$0	0.00%
Postage	\$243	\$325	\$325	\$0	0.00%
Staff Travel	\$532	\$1,000	\$1,000	\$0	0.00%
Office Supplies	\$90	\$100	\$200	\$100	100.00%
Totals	\$21,630	\$23,252	\$23,821	\$569	2.45%

Expense Accounts (concluded)

	1997/98 ACTUAL	1998/99 BUDGET	1999/2000 PROPOSED	1998/99 to 1999/2000 \$ Change	% Change
BUILDING SERVICES (2540)					
Salaries	\$9,917	\$9,795	\$10,089	\$294	3.00%
Fringe Benefits	\$1,320	\$1,325	\$1,181	(\$144)	-10.87%
Repairs to Building	\$3,897	\$8,000	\$3,000	(\$5,000)	-62.50%
Service Contracts	\$1,063	\$2,000	\$2,600	\$600	30.00%
Safety & Security	\$0	\$0	\$500	\$500	100.00%
SMP Insurance	\$5,177	\$5,800	\$5,800	\$0	0.00%
Custodial Supplies	\$1,580	\$2,000	\$2,000	\$0	0.00%
Electricity	\$5,468	\$6,000	\$6,000	\$0	0.00%
Heat	\$3,782	\$3,000	\$3,500	\$500	16.67%
Custodial Equipment	\$0	\$0	\$0	\$0	0.00%
Totals	\$32,204	\$37,920	\$34,670	(\$3,250)	-8.57%
PUPIL TRANSPORTATION (2550)					
Services	\$41,634	\$43,142	\$62,652	\$19,510	45.22%
Totals	\$41,634	\$43,142	\$62,652	\$19,510	45.22%
STAFF SERVICES (2460)					
Staff Physicals	\$310	\$650	\$500	(\$150)	-23.08%
Totals	\$310	\$650	\$500	(\$150)	-23.08%
OPERATING BUDGET SUB-TOTALS	\$854,493	\$917,894	\$945,499	\$27,605	3.01%
TRANSFER FUNDS					
Federal Programs	\$0	\$24,000	\$24,000	\$0	0.00%
School Lunch	\$5,382	\$18,500	\$20,000	\$1,500	8.11%
Expendable Trust	\$5,713	\$0	\$0	\$0	0.00%
Playground Equipment Fund	\$0	\$7,500	\$0	(\$7,500)	-100.00%
Totals	\$11,095	\$50,000	\$44,000	(\$6,000)	-12.00%
GRAND TOTALS	\$865,588	\$967,894	\$989,499	\$21,605	2.23%

MARLOW SCHOOL DISTRICT

**1999/2000 PROPOSED BUDGET
Revenue Accounts**

	1997/98 ACTUAL	1998/99 BUDGET	1999/2000 PROPOSED	1998/99 to 1999/2000 \$ Change	% Change
Amt. Raised by					
Property Taxes	\$764,753	\$772,943	\$778,946	\$6,003	0.78%
Expendable Trust	\$0	\$50,708	\$0	(\$50,708)	-100.00%
Interest	\$5,650	\$4,500	\$4,500	\$0	0.00%
Food Service Sales	\$0	\$9,630	\$9,630	\$0	0.00%
Other Misc.	\$13,992	\$1,650	\$1,650	\$0	0.00%
N.H. Foundation Aid	\$68,744	\$83,386	\$148,194	\$64,808	77.72%
Medicaid Reimbrsmnt	\$1,524	\$4,000	\$1,500	(\$2,500)	-62.50%
Shared Revenue	\$9,727	\$9,727	\$9,529	(\$198)	-2.04%
Kindergarten Aid	\$5,250	\$3,500	\$6,750	\$3,250	92.86%
Catastrophic Aid	\$0	\$0	\$950	\$950	100.00%
Title 1	\$0	\$20,000	\$20,000	\$0	0.00%
Special Ed 94-142	\$0	\$4,000	\$4,000	\$0	0.00%
Child Nutrition	\$0	\$3,850	\$3,850	\$0	0.00%
Totals	\$869,640	\$967,894	\$989,499	\$21,605	2.23%

PLODZIK & SANDERSON

Professional Association/Accountants & Auditors

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INDEPENDENT AUDITOR'S REPORT

To the Members of the School Board
Marlow School District
Marlow, New Hampshire

We have audited the accompanying general purpose financial statements of the Marlow School District as of and for the year ended June 30, 1998 as listed in the table of contents. These general purpose financial statements are the responsibility of the School District's management. Our responsibility is to express an opinion on these general purpose financial statements based on our audit.

Except as discussed in the following paragraph, we conducted our audit in accordance with generally accepted auditing standards. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

Government Accounting Standards Board Technical Bulletin 98-1, *Disclosures about Year 2000 Issues*, requires disclosure of certain matters regarding the year 2000 issue. Marlow School District has included such disclosures in Note 4-D. Because of the unprecedented nature of the year 2000 issue, its effects and the success of related remediation efforts will not be fully determinable until the year 2000 and thereafter. Accordingly, insufficient audit evidence exists to support Marlow School District's disclosures with respect to the year 2000 issue made in Note 4-D. Further we do not provide assurance that Marlow School District is or will be year 2000 ready, that Marlow School District's year 2000 remediation efforts will be successful in whole or in part, or that parties with which Marlow School District does business will be year 2000 ready.

The general purpose financial statements referred to above do not include the general fixed assets account group which should be included in order to conform with generally accepted accounting principles. As is the case with most municipal entities in the State of New Hampshire, the Marlow School District has not maintained historical cost records of its fixed assets. The amount that should be recorded in the general fixed assets account group is not known.

*Marlow School District
Independent Auditor's Report*

In our opinion, except for the effect on the financial statements of the omission described in the preceding paragraph, along with the effects of such adjustments, if any, as might have been determined to be necessary had we been able to examine evidence regarding year 2000 disclosures, as noted above, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the Marlow School District, as of June 30, 1998, and the results of its operations and the cash flows of its nonexpendable trust funds for the year then ended in conformity with generally accepted accounting principles.

Our audit was made for the purpose of forming an opinion on the general purpose financial statements of Marlow School District taken as a whole. The combining and individual fund financial statements listed as schedules in the table of contents are presented for purposes of additional analysis and are not a required part of the general purpose financial statements of the Marlow School District. Such information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in our opinion, is fairly presented in all material respects in relation to the general purpose financial statements taken as a whole.

November 4, 1998

*Plodryk & Sanderson
Professional Association*

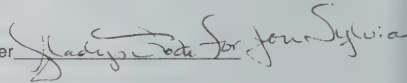
MARLOW SCHOOL DISTRICT

Treasurer's Report Fiscal Year July 1, 1997 to June 30, 1998

Cash on Hand July 1, 1997		\$18,817.04
Current Appropriations	\$764,753.00	
Balance of Previous Appropriations	843.12	
Revenue from State Sources	99,228.48	
Revenue from Federal Sources	2,974.00	
Received from All Other Sources	<u>32,409.44</u>	
 Total Receipts		\$900,208.04
 Total Amount Available for Fiscal Year		919,025.08
 Less School Board Orders Paid		<u>870,286.40</u>
 Balance on Hand June 30, 1998		<u>\$ 48,738.68</u>

Dated: January 15, 1999

District Treasurer

Handwritten signature of Madeline Doherty for Jean Sylvia

MARLOW SCHOOL DISTRICT MEETING MINUTES

MARCH 10, 1998

About 30 registered voters attended the meeting held at the John D. Perkins, Sr., Elementary School.

School Board members present included: Joseph Scharf, Chair, Arthur E. Andreasen, Robert C. Batchelder, and Richard Hebert. Joseph N. Feuer, Moderator, and Barbara Briggs, Clerk, were present along with members of the supervisors of the checklist.

Representing SAU 29 were Dr. Phillip McCormack and Deane Haskell.

After the invocation and pledge of allegiance, the results of the school election were announced:

School Board for 3 years - Robert Batchelder and Elizabeth Sharp
School Moderator - Joseph N. Feuer
School Clerk - Barbara Briggs
School Treasurer - Gladys Foote

The following business was transacted:

ARTICLE 1: Motion made and seconded that the District accept the reports of agents, auditors, committees and officers chosen as printed in the annual report. Passed by voice vote.

ARTICLE 2: Motion made and seconded that the District raise and appropriate up to Twenty-five Thousand Dollars to fund the tuition trust fund established in 1993 with any unencumbered funds, if any, remaining on hand at the end of the fiscal year ending June 30, 1998. Passed by voice vote.

ARTICLE 3: Motion made and seconded that the District raise and appropriate the sum of Nine Hundred Sixty Thousand, Three Hundred Ninety-four Dollars (\$960,394) for the support of schools, for the salaries for school district officials and agents, and for the statutory obligations of the District. Joseph Scharf gave an overview of the budget. Expense Budget up \$79,800 primarily because of special education and tuition. Tuition offset by approximately \$50,000 from the expendable trust fund. Kindergarten aid received this year. Passed by voice vote.

ARTICLE 4: Motion made and seconded that the District vote to create an expendable trust fund under the provisions of R.S.A. 198:20-c to be known as the Playground Equipment Fund, for the purpose of purchasing playground equipment for the John D. Perkins, Sr., Elementary School. Furthermore, to name the school board as agents to expend and raise and appropriate the sum of Seven Thousand Five Hundred (\$7,500.00) Dollars toward this purpose. Discussion followed relative to the legal language of the article, the ground work needed, and the fact that the article is for playground equipment only. Passed by voice vote.

ARTICLE 5: Motion made and seconded to have the Marlow School District Annual Report reflect the actual expenses and revenue for the year end. Passed by voice vote.

Meeting adjourned at 8:40 p.m.

Respectfully submitted,

Barbara Briggs, Clerk

ADMINISTRATIVE REPORT

Over the course of the year, a great deal of time and energy has been devoted to the identification of ways and areas in which things can be done to improve the learning environment for students within the Marlow School District. Some of the things that have been identified include a review and revision of specific areas of the curriculum, the benefit of early intervention programs, the use of technology to facilitate student learning, and the development of a safe and positive learning environment.

A committee comprised of teachers, parents, the school board and a representative from the SAU 29 office met to assess the school's strengths and needs. This committee proposed two goals which have provided a focus for the district and were endorsed by the Marlow School Board. Both address areas of the curriculum. The first is, "To develop a social curriculum for implementation in the next school year." Reasons influencing the promotion of this goal are: (1) the benefit to be gained when students can learn how to respect one another and how to accept responsibility for their actions, (2) a positive influence on student behavior, and (3) an understanding of how to resolve differences between individuals in a positive manner.

The second goal is, "To review current mathematics instructional materials and practices." The intent of this goal is to improve the school's mathematics program through increased continuity of the subject area content that is presented and the way in which it is presented. As the staff continues to work on this issue, attention has been given to the recently revised SAU 29 math curriculum, as well as the state adopted curriculum frameworks upon which the state mandated testing program is based. In conjunction with the Title I (federally funded) program's initiative to provide additional remedial instruction to those who would benefit, revisions to the curriculum should improve student performance in mathematics. This is something that will be monitored over the year.

Other curricular areas that have been given attention include reading and foreign language. A decision was made to allocate Title I funds to the implementation of the Reading Recovery program. This is a highly intensive, individualized approach that has proven very successful in many schools. Jeanne Kennedy, Title I reading teacher, is currently being trained in this approach. Marlow does not currently offer a foreign language program to its elementary students. It is the only district in SAU 29 that does not do so. Students going on to Keene Middle School and Keene High School are at a disadvantage to other students. As a result, the school board asked that this be reviewed by the school staff and administration. Having done so, a recommendation was brought forward to implement a part-time foreign language program at the school. The proposed 1999-2000 school budget includes the cost of this program.

Like several other school districts in SAU 29, Marlow has prioritized the value of early intervention to enhance students' transition to school. This has assumed two forms. First, the continuation of the Title I preschool reading initiative has provided valuable service to Marlow preschoolers. This is particularly important whereas there is no structured preschool program in Marlow. This program has been revised slightly from last year in that the interaction with children is now conducted in the home rather than at the school. Second, the expansion of the kindergarten day by one half hour has proven valuable. The expanded time provides the opportunity for additional student-teacher interaction needed to respond to students' abilities, needs and interests.

The staff at the school continues to make use of other federal funds to promote the use of technology in the classroom. Purchases made with these funds have increased students' exposure to technology, enhanced presentation of classroom material, and reinforced skill development (writing, computation, research). Integration and student use of technology in the classroom will greatly aid students' transition to Keene Middle School.

A positive and safe learning environment is critical to student success. This has become a priority for John D. Perkins School. The staff's efforts related to the social curriculum and the development of safety plans will pay dividends with respect to the development of a positive and productive environment for children. Training has been provided to school personnel to assist in the development of safety plans that will specify procedures to deal with natural as well as man-made safety issues. Given the unfortunate set of occurrences throughout the region, state and nation, we know that small rural communities are not immune from the tragedies that we have seen over the last few months and year. Therefore, I believe this issue should be addressed in a responsible and timely manner. Future plans call for the completion of safety audits at the school.

Several issues mentioned in this report will be discussed at the annual school district meeting on Thursday, March 11, at 7:00 p.m. Your reaction to these and other issues is very important. If you would like your opinion heard, please plan to attend.

Phillip G. McCormack, Ed.D.
Superintendent of Schools

PRINCIPAL'S REPORT

Our school population has remained fairly stable. Our current population is as follows: Kindergarten - 11; Grade 1 - 9; Grade 2 - 8; Grade 3 - 10; Grade 4 - 7; Grade 5 - 10; Grade 6 - 4. Total population - 59.

We have had several changes in the staff at the school since last March. New professional members are: Mrs. Lisa Durr, grades 3 and 4; Mrs. Sue Kennedy, special education; Mrs. Amanda Shephard, school counselor; and Mrs. Carol Lady, school nurse. New hourly staff include: Mrs. Beth Glidden, special education tutor; Mr. Arthur Covell, special education tutor; Mr. Tom Loll, custodian; and Mrs. Charlene Bird, school cook.

There have been several improvements made to the exterior grounds since last year. In the spring, we finished up our tree/brush removal project. Because of the project, we now have more space on the playground that can be more readily supervised. During the summer the tarred portion of the playground was resurfaced. We now have a level basketball court for both students and members of the community. The PTA held a playground cleanup day in the fall. They were able to bring in several truck loads of sand fill for the lower portion of the playground, and were able to arrange for some rock removal/regrading on the hill adjacent to the school. We feel that the playground is now a safer area for our students as a result of this initiative. Through the efforts of the PTA, supportive parents and community members, the fund raising goals for the playground set last year at \$7,500 has been reached. Teachers, parents, and students will be working on a playground improvement plan in the upcoming months.

This year, we used Title VI funds to purchase a computer data projector. That projector is set up in the fifth and sixth grade classroom and is used alternately with the computer network and a separate computer which is connected to the Internet. Currently we are using the projector to review student writing projects, present computer-assisted instruction in math, and explore the Internet as a class to do social studies research. The computer lab in grades three and four has been expanded to seven computers. Those computers are used to support the writing program in that room. We have also added some more CD ROM drives to the seven-station Mac lab in grades one and two. Those computers are used to reinforce and develop math, science, and language arts skills and concepts.

Title I funds have been used this year to support a Reading Recovery program at the school, as well as a remedial math program for primary students and an early intervention program for preschool students. Mrs. Jeanne Kennedy is managing the Reading Recovery program, and Mrs. Sandra Cunningham is managing both the math and preschool programs.

The staff is currently looking to improve two areas of the curriculum. We are surveying schools in the SAU to discover how those schools implement their social curriculum. After visiting a number of schools within the SAU, we hope to have enough data to adopt a new social curriculum for the fall. The proposed budget has \$2,000 set aside for that curriculum. Additionally, we are looking at the SAU math continuum, as well as test data from the NHEIAP Test to find ways to improve our math curriculum. The proposed budget also contains \$2,000 to assist us in that area.

Richard Brewer
Teaching Principal

CHAIRMAN'S REPORT

We have experienced many changes over the past year. Our fourth grade teacher of many years, Mrs. Sally Allen, left for another teaching position in Charlestown. Mrs. Allen was an energetic and innovative teacher who was loved by her students and respected by her contemporaries, the administration and the Board. We wish her good luck in her new position. Joining the staff are: Lisa Durr, our new fourth grade teacher; Susan Kennedy, our new special education teacher; and Amanda Shepherd, Carol Lady, Beth Glidden, Arthur Covell, Charlene Bird, and Tom Loll. I would like to take this opportunity to welcome them.

Two Board members, Rebecca Sharp and Richard Hebert, also resigned this past year. I wish to express my sincere gratitude for their years of service to the district. Replacing Ms. Sharp and Mr. Hebert on the Board are William Rescsanski and Kenneth Dassau. Thanks to both of them for stepping forward. I have thoroughly enjoyed working with them and look forward to continuing the work we have started. On the administrative side, Thomas Kane is our new Assistant Superintendent for Towns.

Now, for my customary expression of gratitude. As always, I wish to thank our teachers and aides for doing such a great job educating our children; the support staff for keeping the school clean and in good repair; the administration -- Dr. McCormack, Mr. Kane, Ms. Trow Parent, and our principal, Mr. Brewer -- for the long hours they put in on behalf of the district; the entire SAU staff (in particular Joan Wydo and Jodi Lamoureux) for keeping us informed; and the Board's secretary, Donna Chase.

These next individuals have earned a very special thank you: Deane Haskell, for "twisting arms," "picking pockets," and getting us more than our money's worth; Gayle Reynolds, for attending all the meetings no one else is able to and reporting back to us; and Arthur Andreasen, for the long hours and extraordinary effort he put in as chair of the negotiating committee.

Last year, the voters of Marlow approved a \$7,500 matching fund for the playground. I am pleased to announce that the PTA has raised the \$7,500 they pledged. Accordingly, the PTA now has \$15,000 for a new playground. If anyone is interested in helping out in the planning stage, please contact Catherine Hebert.

We have extended the kindergarten program by one half hour per day to allow for more instructional time. This began in January and seems to be working well.

This year, we are proposing to add a foreign language program to the curriculum. Currently, Marlow is the only district in SAU 29 without a foreign language program. The program will encompass grades 1 through 6.

The proposed budget for 1999-2000 is up only slightly, approximately 2 percent, with most of that increase being related to special education. The impact on taxes is an increase of 0.77 percent, or \$19.63 additional taxes annually on a home valued at \$100,000.

As of this writing, the New Hampshire State Legislature is still struggling with a school funding package; however, it is almost certain that Marlow would benefit greatly by most of the proposed plans.

On a final note, February 8, 1999 marked the 25th year of the dedication ceremony of the John D. Perkins, Sr. School.

Joseph Scharf
Chair

NOTES

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TOWN OF MARLOW
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 Telephone: (603) 446-2245
 Fax: (603) 446-3806

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of TOWN OFFICIALS and TOWN COMMITTEES

BOARD OF SELECTMEN	Monday 7:00 - 9:00 PM
TOWN CLERK <i>and</i> TAX COLLECTOR	Friday 4:30 - 7:00 PM Saturday 10:00 - 12:30 PM
LIBRARY (Telephone: (603) 446-3466)	Monday 10:00 - 12:00 PM 12:30 - 4:30 PM 6:30 - 8:30 PM Wednesday 6:30 - 8:30 PM Thursday 1:30 - 3:00 PM
TRANSFER STATION and RECYCLING CENTER	Saturday 8:00 AM - 4:00 PM Wednesday 4:00 - 7:00 PM
PLANNING BOARD	Monthly, second Tuesday, 7:30 PM in the Town Office
ZONING BOARD OF ADJUSTMENT	Meetings as needed, in Town Office Contact Chairperson
SCHOOL BOARD	Monthly, second Wednesday, 7:30 PM

EMERGENCY SERVICES

MUTUAL AID (for FIRE * AMBULANCE * POLICE)	Telephone: (603) 352-1100
STATE POLICE (Troop C, Keene)	Telephone: (603) 358-3333

OTHER ELECTED OFFICIALS

GENERAL COURT REPRESENTATIVES	Bob Batchelder Tel: (603) 446-7443 Jack Pratt Tel: (603) 756-9528
SENATOR	George Disnard Tel: (603) 542-6794